



PATH6230-65 Supervised Ministry 2
New Orleans Baptist Theological Seminary
Division of Pastoral Ministries
Spring 2017 (Term 173)

Hybrid Dates: 1/23, 2/6, 3/6, 4/3, 5/1
3:00 pm – 4:50 pm CIV from Orlando to Tallahassee

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Mission Statement

The mission of New Orleans Baptist Theological Seminary is to equip leaders to fulfill the Great Commission and the Great Commandments through the local church and its ministries.

Core Value Focus

The seminary has five core values.

- 1. Doctrinal Integrity:** Knowing that the Bible is the Word of God, we believe it, teach it, proclaim it, and submit to it. This course addresses Doctrinal Integrity specifically by preparing students to grow in understanding and interpreting of the Bible.
- 2. Spiritual Vitality:** We are a worshiping community emphasizing both personal spirituality and gathering together as a Seminary family for the praise and adoration of God and instruction in His Word. Spiritual Vitality is addressed by reminding students that a dynamic relationship with God is vital for effective ministry.
- 3. Mission Focus:** We are not here merely to get an education or to give one. We are here to change the world by fulfilling the Great Commission and the Great Commandments through the local church and its ministries. This course addresses Mission Focus by helping students understand the biblical foundations for fulfilling the Great Commission and the Great Commandments.
- 4. Characteristic Excellence:** What we do, we do to the utmost of our abilities and resources as a testimony to the glory of our Lord and Savior Jesus Christ. Characteristic Excellence is addressed by preparing students to excel in their ability to interpret Scripture, which is foundational to effective ministry.
- 5. Servant Leadership:** We follow the model of Jesus and exert leadership and influence through the nurture and encouragement of those around us. Servant Leadership is modeled by classroom deportment.

The core value focus for this academic year is *Characteristic Excellence*.

Curriculum Competencies

NOBTS faculty members realize that all ministers need to develop specific competencies if they are going to have an effective ministry. To increase the likelihood of NOBTS graduates having an effective ministry, the faculty developed a competency-based curriculum after identifying seven essential competencies necessary for effective ministry. All graduates are expected to have

at least a minimum level of competency in all of the following areas:

1. **Biblical Exposition:** to interpret and communicate the Bible accurately.
2. **Christian Theological Heritage:** To understand and interpret Christian theological heritage and Baptist polity for the church.
3. **Disciple Making:** To stimulate church health through mobilizing the church for missions, evangelism, discipleship, and church growth.
4. **Interpersonal Skills:** To perform pastoral care effectively, with skills in communication and conflict management.
5. **Servant Leadership:** To serve churches effectively through team ministry.
6. **Spiritual and Character Formation:** To provide moral leadership by modeling and mentoring Christian character and devotion.
7. **Worship Leadership:** To facilitate worship effectively.

The curriculum competencies addressed in this course are:

- *Effective Servant Leadership:* to serve churches effectively, students will learn how lead with the right attitude, the right heart, and the right ministry mindset (every church member is a vital part of ministry).
- *Interpersonal relationship skills:* to perform pastoral ministry effectively, students will discover personal strengths and weaknesses in areas that include communication skills, conflict management, and leading ministry teams.
- *Disciple making:* to stimulate church health, students will learn how to mobilize the church through proper training to function effectively in the following areas: missions, evangelism, discipleship, and church growth.

Course Description

This course is designed to guide each student in a ministerial internship compatible with the curriculum within his or her respective degree program. Course offerings will be coordinated and faculty members will be enlisted by the Director of Supervised Ministry. Also can be taken as EVAN6230. Prerequisite: EVAN5230 Supervised Ministry 1.

Student Learning Outcomes

At the conclusion of the semester, the student will:

1. The student will gain ministry experience that will help the student prepare for future ministry.
2. The student will discover areas of strengths and weaknesses.
3. The student's supervisor will help the student address the areas of weakness.

Course Teaching Methodology

The course will involve the following methodologies:

Class lectures and discussions, periodic evaluation over course reading material, small group activities and accountability, and the personal involvement of students in local church evangelism.

1. Students will spend time each week in a ministry setting.
2. Students will meet weekly with ministry supervisors.
3. Students will read assigned materials and write book summaries and a book review.
4. Students will be involved in both evaluation from a supervisor and a self-evaluation.

Textbooks

The following texts and resources are required reading for class discussions and are to be read in their entirety unless otherwise specified.

Pyle, William T. and Mary Alice Seals, eds. *Experiencing Ministry Supervision, A Field-Based Approach*. Nashville, TN: Broadman and Holman, 1995.

McIntosh, Gary and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: How to Become an Effective Leader by Confronting Potential Failures*. Rev. ed. Grand Rapids: Baker Books, 2007.

McIntosh, Gary. *Church that Works*. Grand Rapids: Baker Books, 2004.

Course Requirements

1. Students will secure a place of ministry (either paid or volunteer). They will perform at least 4 hours of ministry a week at their places of ministry for at least 12 weeks beginning **Feb. 6**. Students will submit a **Project Approval Form** by **Feb. 7** after they have secured a ministry site and a qualified field supervisor. **Students should view the Mentor Training Video with their supervisors before Feb. 7 and have their supervisors fill out a Mentor Verification Form due on that date indicating the material has been viewed.**

The video and PowerPoint Presentation is on the NOBTS website at:

<http://www.nobts.edu/supervised-ministry/supervised-ministry-2/training-videos.html>

2. All students who are Church Staff Members of churches and ministries (including Pastors) should meet weekly with their supervisors. Weekly meetings should include

honest evaluation of the student's strengths, passions, and areas which need improvement as well as addressing personal, relational, and professional issues.

***Field supervisors for Pastors can be Directors of Missions, other Senior Pastors in the area, Seminary Professors, or other denominational leaders.**

3. Non-staff/non-local church related students: These students are to meet weekly with their field supervisors for dialogue which should include honest evaluation of the student's strengths, passions, and areas which need improvement or development as well as addressing personal, relational, and professional issues.
4. **Case studies:** All students will submit two case studies. The case studies should relate to an event in which the student has had some responsibility for the outcome. It must be as brief as possible one page, single-spaced, and include the following: the event's background, a description of what happened, an analysis of the event, and a self-evaluation of the student's performance. Do not divulge confidential information in the case study. The case studies should be submitted by **Mar. 6 and May 1.**
5. Each student is required to fill in the **Weekly Report Form** concerning activity in ministry during the previous week, beginning **Feb. 6.** The **first report** (Weeks 1-6) is to be submitted by March 6. The **second report** (Weeks 7-12) to be submitted by **May 1.**
6. A **Supervisor's Evaluation Form** should be filled out by the supervisor in the presence of the student at the end of the twelve weeks of ministry and submitted by **May 1.**
7. Each student will be required to submit a **personal evaluation paper** at the end of the course. This evaluation should include a short summary of how the student's involvement in ministry has helped in personal growth as a Christian minister during this semester and should include reflections on how the student's ministry experience related to his/her call to ministry. The student should list any problems/successes that related to his/her professional development. This evaluation should be 2-3 pages **single spaced** in length and **submitted by May 1.**
8. Textbook assignments:
 - (a) All students must submit a **2-3 page outline/summary** of pp. 1-65, 85-96 of *Experiencing Ministry Supervision* by **Mar. 6.**
 - (b) All students must submit a **2-3 page outline/summary** of pp. 99-137 of *Experiencing Ministry Supervision* by **Mar. 6.**
 - (c) All students must submit a **4-5 page book review** of *Church that Works* and submit it by **Apr. 3.**
 - (d) All students must submit a **4-5 page book review** of *Overcoming the Dark Side of Leadership* and submit it by **May 1.**
9. Students are expected to participate in class discussions.

Unit	Assignment
Unit 1 (Jan. 23 – Feb. 5)	Introductions; Discussion Board Assignment; Project Approval Form; First Outline/Summary of Pyle & Seals; Mentor Training Video (Both Sessions); Mentor Verification Form
Unit 2 (Feb.6 – Mar. 5)	Second Outline/Summary of Pyle & Seals; First Case Study; Weekly Report Form (1-6); and Discussion Board Assignment
Unit 3 (Mar 6 – Apr. 2)	<i>Church That Works</i> Book Review and Discussion Board Assignment
Unit 4 (Apr. 3 – Apr. 30)	McIntosh & Rima Book Review; Second Case Study; Weekly Report Form (7-12); Supervisor's Evaluation Form; Personal Evaluation
Unit 5 (May 1 – 5)	Finals – make sure all assignments are in to pass!

Assignment Format

All assignments are to be typed, double-spaced with 12-point font (Times New Roman preferred) and 1-inch margins unless otherwise indicated. Assignment pages should be uploaded to Blackboard with a Turabian format cover page that includes name, date of submission and assignment title. A Turabian style guide is available in the NOBTS library and located on the NOBTS web site at

<http://www.nobts.edu/resources/pdf/Extensions.Old/turabiantutor7thjan08.pdf>.

All other policies will be in accordance with the New Orleans Baptist Theological Seminary Academic Catalog.

SUPERVISED MINISTRY 2 ASSIGNMENTS

All students must receive approval for their place of assignment. This approval is secured by filling out the **Approval Form** that is provided in the syllabus and by turning it in on or before **February 7**. Basic requirements for an assignment are:

- a. Done with a supervisor/mentor chosen by the student.
- b. Practical involvement in professional Christian ministry.
- c. A minimum of four hours of work per week (12 weeks total).
- d. Contributes toward one's chosen Christian vocation; i.e., it cannot be work that would ordinarily be carried out by a lay person in the church.

Assignments may be chosen in the following areas:

- a. One may be supervised in his/her current church staff position (Pastor, Associate Pastor, Minister of Music/Worship Leader, Student Minister, Minister of Education, etc.).
- b. One may choose to work with the North American Mission Board or other Christian agency on a weekly basis.
- c. One may choose to work with a local pastor as a pastoral intern or with a minister of education, music, or youth, or with a college minister as an intern.
- d. One may serve as an assistant to a hospital chaplain, prison chaplain, or institutional

- chaplain.
- e. One may serve with the Baptist Association in the area. This may be done in conjunction with a local church.
 - f. Some other experiences may qualify for assignments. These should be discussed with the professor.

NOTE: This a pass/fail course. To pass this course students must complete satisfactorily **all** assignments. Assignments should be turned in when due.

QUALIFICATIONS OF SUPERVISORS/MENTORS

1. Master's Degree from an accredited theological seminary
2. Ministerial staff member of a church denomination, or parachurch ministry
3. Ordination or license from a Baptist church
4. At least three years of experience in vocational ministry

NOTE: This is a pass/fail course. To pass this course, students must satisfactorily complete **all** assignments. Assignments should be turned in when due.

Technical Assistance

For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

1. Selfserve@nobts.edu - Email for technical questions/support requests with the Selfserve.nobts.edu site (Access to online registration, financial account, online transcript, etc.)
2. BlackboardHelpDesk@nobts.edu - Email for technical questions/support requests with the NOBTS Blackboard Learning Management System NOBTS.Blackboard.com.
3. ITCSupport@nobts.edu - Email for general technical questions/support requests.
4. www.NOBTS.edu/itc/ - General NOBTS technical help information is provided on this website.

Help for Writing Papers at “The Write Stuff”

NOBTS maintains a Writing Center designed to improve English writing at the graduate level. Students can receive writing guides, tips, and valuable information to help in becoming a better writer.

Plagiarism on Written Assignments

NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

Attendance

A student may miss up to one (1) class periods before failing the course. Should a student miss a class period, it is the responsibility of the student to obtain class notes. The professor does not provide copies of lecture notes.

Electronics

All phones should be turned off or adjusted so as not to disturb the class. If you can wait until a break time to attend to calls and pages, that would be greatly appreciated. Students are also asked to refrain from text messaging or sending tweets during class.

Use lap tops for purposes suitable for this class only.

PROJECT APPROVAL FORM
NOBTS – SUPERVISED MINISTRY 2 PATH6230

Name of Field Supervisor

Name of Student

Name of Ministry

Student's Ministry Position

Address

Address

City, State, Zip

City, State, Zip

Phone (Include Area Code)

Phone (Include Area Code)

Field Supervisor's E-mail

Student's E-mail

I have established a learning agreement with the above-named student in the Supervised Ministry 2 program of New Orleans Baptist Theological Seminary for a minimum of 12 weeks of supervised experience.

I. It is my understanding that my responsibilities include:

1. Supervise the involvement of the student in the various aspects of this ministry.
2. Meet with the student each week to discuss his/her experience in this ministry.
3. Help the student discover his/her strengths as well as lesser strengths.
4. Make a final evaluation report to the Supervised Ministry Office.
5. Attend the Mentor Training session or view the training resources provided for supervisors by the Supervised Ministry Office of NOBTS.

II. The student's responsibilities will include:

- 1.
- 2.
- 3.
4. Others...(use back if necessary)

Field Supervisor

Date

Please retain a copy of this form for your personal file.

**SUPERVISOR'S EVALUATION OF STUDENT'S PERFORMANCE
NOBTS - SUPERVISED MINISTRY 2 PATH6230 OR EVAN6230**

NAME OF STUDENT: _____ DATE: _____

PLACE OF ASSIGNMENT: _____

Please evaluate:

1. Student's attitude toward your ministry:

2. Student's co-operation:

Did this student make significant contributions or did he/she impose limitations upon the program?

Please list any problems encountered with this student:

Overall evaluation of student's performance: **GOOD** _____ **FAIR** _____ **POOR** _____

Number of hours completed at your ministry site [**48 hours minimum**] _____

Supervisor's Signature _____

Student's Signature _____

Note: This evaluation will be used if needed in counseling the student regarding his/her ministry and will not effect his/her grade. Use back of sheet for additional comments if necessary. Please go over your evaluation with the student and let the student return this form to our office.

**Supervised Ministry 2 PATH6230 or EVAN6230
Weekly Report Form (1-6)**

Supervisor Name _____

Student Name _____

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
1				
2				
3				
4				
5				
6				

**Supervised Ministry 2 PATH6230 or EVAN6230
Weekly Report Form (7-12)**

Supervisor Name _____

Student Name _____

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
7				
8				
9				
10				
11				
12				

**MENTOR TRAINING VERIFICATION - NOBTS
FOR SUPERVISORS OF STUDENTS
IN SUPERVISED MINISTRY 2
PATH6230 OR EVAN6230**

I viewed the Mentor Training Material provided by the Supervised Ministry Office of New Orleans Baptist Theological Seminary.

_____	_____	_____
Location	Date	Signature of Field Supervisor
_____	_____	
Title	Name of Church or Ministry	
_____	_____	
Address	City, State, and Zip	
_____	_____	
E-mail	Phone	
_____	_____	
Student	Student's Ministry Position	

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