

PATH5331 Pastoral Ministry (Internet)
New Orleans Baptist Theological Seminary
Division of Church Ministry
Fall 2020

Jessie J. Charpentier, ThM
 Adjunct Instructor of Pastoral Ministry
 Office: Online/Off Campus
 Phone: 337-298-3669
 Email: jenkinsbaptist@att.net

Mission Statement

New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

Core Value Focus

The seminary has five core values: Doctrinal Integrity, Spiritual Vitality, Mission Focus, Characteristic Excellence, and Servant Leadership. The core value emphasis for this academic year is **Mission Focus**. In demonstrating Mission Focus, "We are not here merely to get an education or to give one. We are here to change the world by fulfilling the Great Commission and the Great Commandments through the local church and its ministries" (*Graduate Catalog*, p. 5). (Our confessional commitments are outlined in the "Articles of Religious Belief" (Ibid., pp. 7-8) and the "Baptist Faith & Message 2000" (Ibid., pp. 9-14).

Curriculum Competencies

All graduates of NOBTS are expected to have at least a minimum level of competency in each of the following areas: Biblical Exposition, Christian Theological Heritage, Disciple Making, Interpersonal Skills, Servant Leadership, Spiritual and Character Formation, and Worship Leadership. The curriculum competencies addressed in this course are Characteristic Excellence, Interpersonal Skills, Mission Focus, Servant Leadership, Spiritual Vitality, and Disciple Making.

Course Description

This course will aid students in developing competency in pastoral ministry through a study of being called to a church, beginning a pastoral ministry, building relationships, leading a church, and leaving a church field. Practical ministry matters, as well as theological and philosophical considerations, will include training in planning preaching, administering the ordinances, performing weddings, conducting funerals and ordinations, visiting, counseling, and sustaining spiritual growth.

Student Learning Outcomes

Pastoral ministry is a specific and important type of Christian shepherding. While all Christians shepherd others in various roles and relationships (such as pastors, parents, friends, counselors, teachers, mentors, helpers, and supervisors), not all are involved in a pastoral ministry vocation or calling. However, while students who take this course may have a variety of ministry callings and may pursue different academic degree programs, this course is particularly designed for students with a pastoral ministry calling (such as pastors, staff members, chaplains, missionaries, and church planters).

By the end of this course, students will:

1. Be able to understand selected pastoral ministry principles, concepts, and methodologies.
2. Be able to apply selected pastoral ministry principles, concepts, methodologies, and resources to their situation of beginning and carrying out ministry in a church or in selected shepherding situations.
3. Demonstrate acceptable proficiency in pastoral ministry functions (such as being able to

articulate a clear theology and philosophy of pastoral ministry, carry out a personal prayer ministry and pastoral visitation, administer the ordinances, perform weddings and premarital counseling, conduct funerals and ordinations, do pastoral [non-licensed] counseling, manage some types of interpersonal conflict, enact people-sensitive and task-focused leadership, do basic organizational problem-solving and planning, and manage time) with the aid of course resources.

4. Value pastor-type shepherding as a vital part of their ministry calling and work.

Embedded Assignment

Note: *The final exam is an embedded assignment that will be completed by all students for all sections of this course. The rubric for grading this assignment is attached to the syllabus (p. 17). Please complete the assignment according to the syllabus and this rubric. For information on the final exam, see pages 5 & 7.*

Textbooks

Students are encouraged to explore the variety of resources useful for contemporary pastoral ministry. The texts listed below and in the Selected Bibliography will be helpful.

The following **three** textbooks are **required** (and will be cited in various class presentations and/or used in assignments):

Bisagno, John. *Pastor's Handbook*. Nashville: Broadman and Holman, 2011.

Cothen, Joe H. *Equipped for Good Work*. 3d ed. Edited by Jerry N. Barlow. Gretna, LA: Pelican, 2012.

Witmer, Timothy Z. *The Shepherd Leader*. Phillipsburg, NJ: P & R Publishing, 2010.

The following textbooks are **optional** (but will be helpful and may be used in class assignments):

Akin, Daniel L., and R. Scott Pace. *Pastoral Theology: Theological Foundations for Who a Pastor Is and What He Does*. Nashville: B & H Academic, 2017.

Bryant, James W., and Mac Brunson. *The New Guidebook for Pastors*. Nashville: Broadman and Holman, 2007.

Croft, Brian. *The Pastor's Ministry: Biblical Priorities for Faithful Shepherds*. Grand Rapids: Zondervan, 2015.

Segler, Franklin M. *The Broadman Minister's Manual*. Nashville: Broadman Press, 1968.

Course Teaching Methodology

The course will involve the following methodologies:

1. Lecture presentations and other methods will be utilized to teach the course concepts and methodologies, as well as to present various resources available for pastoral ministry and Christian shepherding.
2. Writing assignments will be required to facilitate experiential learning regarding the role, responsibilities, and ministries of pastor-type shepherds.
3. Resource comparisons will be used to enhance and promote personal insights in ministry. Student interaction with peers, pastoral ministry resources, and the course instructor are encouraged during the duration of this course to facilitate such insights.
4. Conferences with the instructor are invited and may be accomplished via telephone or e-mail. Such informal conferences can stimulate learning and application of course principles and concepts.

Course Requirements

Students are required to complete reading assignments, theology and philosophy ministry assignments, and a major ministry assignment. Students will post all assignments in Blackboard. (See Course Documents for examples of these assignments.) The assignments are as follows:

A. Reading Assignments (You must do **both** of these two reading assignments.)

1. Submit **one** typed **annotated analysis** (**six pages or less single-spaced**) of the **three** required textbooks (i.e., Bisagno, Cothen/Barlow, and Witmer) and **two** books from the syllabus bibliography of the student's choice on pastoral ministry or Christian shepherding.
Format: This **one single-spaced** analysis should give a correct bibliographic listing of **each** of the **five** books with their associated annotations, which answer the following questions:
 - a. What is a two-paragraph (or less) summary of the book?
 - b. What is one (or more) helpful feature(s) of the book for pastoral ministry or Christian shepherding?
 - c. What is one difficulty, deficiency, or limitation in using the book for pastoral ministry or Christian shepherding?
 Responses should include specific details, rather than broad generalities. Again, **all five books will be included in this one analysis**. A cover page is to be **used**, but do not include an intervening blank page. *Any page references should be noted by parenthetical citations*. See Course Documents in Blackboard for a **sample** annotated analysis.
2. **Textbooks/Presentations Reading Assignment.** Read the **required** course textbooks and view the PATH5331 presentations on Blackboard as listed on pages 7-8 of this syllabus and submit reading reports as noted on page 8.

B. Theology and Philosophy Ministry Assignments (You must complete **both** ministry assignments.)

1. Prepare a typed (**four pages or less single-spaced**) **theology of pastoral ministry (or Christian shepherding)**, which gives **biblical** references (i.e., two to five references per topic) **and** discusses these topics: 1) the calling to pastoral ministry (or to Christian ministry), 2) the church, 3) the office of pastor, 4) the office of deacon, 5) preaching, 6) ordination, 7) the ordinances, 8) pastoral visitation and evangelism (or personal ministry visitation and evangelism), 9) the pastor's (or Christian's) family, 10) the pastor's (or Christian's) ministry priorities, 11) servant leadership, and 12) the pastor's (or Christian's) spiritual life and example. **Format:** Each topic is to be taken **in the order** given herein and is to be listed as a heading followed by its respective **biblical references** and **discussion**. A cover page is to be **used**, but do not include an intervening blank page. Please see Course Documents in Blackboard for an **example** of the theology assignment.
2. Prepare a typed (**four pages or less single-spaced**) **philosophy of doing pastoral ministry** with regard to the following: 1) church revitalization, 2) church worship (or personal worship), 3) outreach/witnessing, 4) discipleship, 5) missions, 6) ministries, 7) stewardship, 8) conflict management, 9) time management, 10) funerals, 11) weddings, and 12) church staff relationships (or ministry staff relationships). **Note:** If you are married, then your philosophy paper must conclude with a discussion of getting your family adjusted to a new church field (or in a new ministry area or church). **Format:** Follow the same format as the theology paper, **except** that **biblical** references are **not** to be cited and discussed. Any references from your other readings should be cited. A cover page is to be **used**, but do not include an intervening blank page. Please see Course Documents in Blackboard for an **example** of the philosophy assignment.

C. Major Ministry Assignment Options (Choose only **one** of these three major ministry assignment options.):

- *Option one—documented ministry research essay;
- *Option two—pastoral ministry handbook;
- *Option three—pastoral ministry praxis experience.

1. **Option one: documented ministry research essay.** Type a topic-based essay of **15-20 pages** (double-spaced) in accordance with Turabian (sixth or later edition) using **parenthetical references** [as per this example of documenting a quote from *Studying & Serving with Success* by Dr. Jerry N. Barlow: "Fear can be friend or foe" (Barlow 1999, 23)]. The paper topic is to be **entitled:** WHAT I NEEDED TO LEARN ABOUT PASTORAL MINISTRY THIS

SEMESTER (or entitled: WHAT I NEEDED TO LEARN ABOUT MINISTRY SHEPHERDING THIS SEMESTER), with the title placed on the cover page and first essay page. Students may select one or more topics to research from the course topics listed in the **Course & Assignments Schedule** in this syllabus. Note: The selected bibliography of the essay must list a **minimum** of *6 print sources* (books, journals, or periodicals) **and** a **minimum** of *4 Internet sources* which have informed your knowledge of the topic researched. **Please note**: All bibliography entries **must be cited** in the essay as parenthetical references.

2. **Option two: pastoral ministry handbook**—specifications:

- a. Submit pastoral ministry-related assignments as per the instructions given on Blackboard.
- b. Handbook assignments will include the following: 1) eight typed prayers, 2) two wedding ceremonies, 3) four funeral services and sermon briefs, 4) a sample quarterly church calendar, 5) a plan of preaching for four Sundays and four Wednesdays (with eight sermon briefs), and 6) eight orders of worship (with two sermon briefs). The handbook should present these elements in this order. See Course Documents in Blackboard for the specified sermon brief form.

3. **Option three: pastoral ministry praxis experience**—specifications:

- a. Complete and submit a Monthly Ministry Report for **two months (i.e., eight weeks)** of pastoral ministry during the current semester (See PATH5331 on Blackboard for this and the other forms for the praxis assignment).
- b. Complete and submit a Director of Missions Ministry Praxis Form.
- c. Complete and submit a Pastor Ministry Praxis Form. **Note**: The pastor must have a minimum of **ten** years of experience as a **pastor** and must be **approved** by the course professor as an appropriate praxis ministry mentor **by Monday, September 28, 11:59 P.M. (the beginning of Week 6). This option may not be selected after this time.**
- d. Complete and submit a Personal Ministry Praxis Assessment and Growth Plan Form. **Note**: All forms should include thorough responses in complete sentences that reflect graduate level reflections.

D. Blackboard Discussion Board Postings. Students are to participate in the course Discussion Board by making **weekly** postings to Blackboard. Students should be mindful that all responses should reflect graduate level work and interaction. Each posting is to accomplish the following:

1. Answer briefly in at least one paragraph of **5-7 substantive sentences** the question listed for each Unit. Students are encouraged to cite sources to support their thoughts and reflections. Sources should be cited in proper Turabian formatting. Answer postings are to be made **weekly** to the course Discussion Board.
2. React briefly in one paragraph of **5-7 substantive sentences** to an answer posted by another student. Reaction postings are also to be made **weekly** to the course Discussion Board. **Note**: Discussion postings will be graded weekly. Once a particular unit has ended, the discussion board for that unit will be closed to any further student access.

Course Final Exam

Students must take a final exam in accordance with the seminary and course exam schedule. The final exam will be an open-book exam, and questions will come from course presentations, required textbooks, and assignments. The exam will also include an individual assessment of the personal accomplishment of two student-selected learning outcomes in this syllabus.

Note: *The final exam is an embedded assignment that will be completed by all students for all sections of this course. The rubric for grading this assignment is attached to the syllabus (p.17). Please complete the assignment according to the syllabus and this rubric.*

Evaluation of Grade

All student learning outcomes will be evaluated through the grading of the course assignments and final exam. Student participation and online behavior will also be considered in grading.

The student's final grade will be determined as follows:

1. Annotated Analysis Reading Assignment	15%
2. Textbooks/Presentations Reading Assignment	15%
3. Theology of Pastoral Ministry Paper	15%
4. Philosophy of Pastoral Ministry Paper	10%
5. Major Ministry Assignment	20%
6. Discussion Board Postings	10%
7. Final Exam	15%

Late Assignments

Assignments turned in **past the date due** will incur a late *penalty* of **ten points**, which will be deducted from the assignment grade. **Assignments will not be accepted more than one week past the stated date due without permission from the course professor.** (Of course, *some* points for late assignments are better than *no* points for assignments not submitted). **Note:** The final exam may **not** be submitted late.

Course & Assignments Schedule

Course topics will be derived from the following possibilities:

Introduction

Course Syllabus

Course Core Assumptions and Organization

Student Background Survey

A Theology of Pastoral Ministry and Christian Shepherding

Biblical and Theological Concepts

Historical Concepts

The Calling to Pastoral Ministry and Shepherding

God's Will and Pastor Search/Personnel Committees

The Matter of Ordination

A Philosophy of Pastoral Ministry

Macro-Shepherding and Micro-Shepherding

Essentials of an Effective Shepherding Ministry

Competencies for Pastoral Ministry

Beginning and Carrying Out Pastoral Ministry in a Church

Praying in Services and at Other Places and Times

Preaching and Worship Services: Preparing and Planning

Performing the Ordinances

Performing Funerals, Weddings, and Ordinations

Visiting and Counseling

Witnessing and Equipping

Servant Leadership and Church Administration

Interpersonal Relationships and Skills (Deacon, Staff, Community, and Family)

Problem Solving, Planning, Decision Making, and Conflict Management

Managing Change and Reviving a Church

Scheduling and Time Management

Spiritual Life, Example, Finances/Stewardship, and Personal Growth

Ministry, Technology, and Social Networking

Managing Facilities, Austere Times, Church Security, and Ministry Transitions
 Ending Pastoral Ministry with a Church
 The Call to a New Work
 Conflicted Church Situations and Relationships (Present and Future)
 Turnover Files and Transitions
 Ending Responsibilities and Making New Commitments
 Continuing Relationships and Returning
 Concluding Matters in Pastoral Ministry and Christian Shepherding

All assignments and reading reports are to be submitted no later than 12:00 noon on these Fridays:

- | | |
|---|-------------------------------|
| 1. Annotated Analysis Reading Assignment | November 13 |
| 2. Textbooks/Presentations Reading Assignment | (as indicated below) |
| 3. Theology of Pastoral Ministry Paper | September 18 |
| 4. Philosophy of Pastoral Ministry Paper | October 30 |
| 5. Major Pastoral Ministry Assignment | December 4 |
| 6. Discussion Board Postings | Weekly (for each unit) |

Reading reports pertaining to the Textbooks/Presentations Reading Assignment are due by **12:00 noon**, as follows:

1. Reading Report 1—all reading assigned for topics 1 and 2 (see p.7)—due **September 4**
2. Reading Report 2—all reading assigned for topics 3 through 6 (see p.7)—due **October 2**
3. Reading Report 3—all reading assigned for topics 7 through 10 (see p. 7)—due **November 6**
4. Reading Report 4—all reading assigned for topics 11 through 14 (see p.7)—due **December 4**

Note: Students who have e-book versions of the required course textbooks can use the specified topics to locate e-book content for doing the assigned reading.

Assignments may be submitted early, but students may wish to receive initial instructor feedback on the first assignment before submitting subsequent assignments.

* The **final exam** will be available on Blackboard by 12:00 noon on **Friday, December 4**, and will be due no later than **11:59 P.M. on Tuesday, December 8**.

Note: NOBTS campus offices will be **closed** and classes will **not** meet on Monday, September 7 (Labor Day; October 19-23 (Fall Break-Offices Open); and November 23-27 (Thanksgiving Break).

Course Reminders

1. Online Etiquette (Netiquette: Appropriate Online Behavior): While much learning can be done independently, students will have the opportunity to interact through Blackboard on the Discussion Board. In doing so, students are reminded to show respect for others, be considerate of other viewpoints, and demonstrate Christ-honoring behavior in posts and responses to posts that promote learning by all.
2. Student Honesty: Students are expected to exhibit integrity in doing their own assignments, completing reports, submitting posts, and taking the course final exam. NOBTS has a **no tolerance** policy for **plagiarism**, which may result in expulsion from the seminary in certain cases (as per the definition and policy on plagiarism in the Student Handbook and the current Graduate Catalog).

Textbooks/Presentations Reading Assignment & Report Form

Students are to **view** the PATH5331 presentations on Blackboard, **read** the related sections in the three required course texts (i.e., Bisagno, Cothen/Barlow, and Witmer), complete a **reading report** on this form for **each** of the four reading due dates (see syllabus, p. 6), and submit each report by **12:00 noon** on the date due.

Reading Topics

- Topic one: View “Pastoral Ministry: Shepherding” and read Cothen/Barlow Chapters 1 and 16 (pp. 264-65); Bisagno Chapters 1-3, 32, 77; Witmer pp. 1-26, 247-49.
- Topic two: View “Shepherding Competencies” and read Cothen/Barlow Chapter 4 (pp. 56-61); Bisagno Chapters 4, 13-16; Witmer pp. 29-73.
- Topic three: View “Call to a Church” and read Cothen/Barlow Chapters 2 and 4 (pp. 61-66); Bisagno Chapters 12, 20-21, 23-24, 27, 45-46.
- Topic four: View “Church Entry Dynamics” and read Cothen/Barlow Chapters 3 and 4 (pp. 66-76); Bisagno Chapters 17-19, 50, 53-54, 56-57; Witmer pp. 75-105.
- Topic five: View “Leading God’s People” and read Cothen/Barlow Chapters 15 and 16 (pp. 265-70); Bisagno Chapters 35-38, 49, 55, 58-64; Witmer pp. 155-68.
- Topic six: View “Lead, Organize, Train” and read Cothen/Barlow Chapter 13; Bisagno Chapters 5-10, 22, 25-26, 51-52, 111-17; Witmer pp. 107-53.
- Topic seven: View “Programs and Facilities Oversight” and read Cothen/Barlow Chapters 11-12; Bisagno Chapters 91-102, 105-10, 118-33, 135-37.
- Topic eight: View “Becoming Ordained to the Gospel Ministry” and read Cothen/Barlow Appendix G & Chapter 14; Bisagno Chapter 134.
- Topic nine: View “Shepherding Through Supplication” and “Pastoral Response to Crisis” and read Cothen/Barlow Ch. 9 (pp. 152-55); Bisagno Chapters 11, 33, 40; Witmer pp. 169-89.
- Topic ten: View “Visiting, Counseling, Witnessing” and read Cothen/Barlow Chapters 6 & 7, and Appendix H (also A and D); Bisagno Chapters 39, 43, 65-73, 78-90, 103-04, 138-41.
- Topic eleven: View “Ordinances” and read Cothen/Barlow Chapter 10; Bisagno Chapters 74-75.
- Topic twelve: View “Funerals” and read Cothen/Barlow Chapter 9; Bisagno Chapters 41-42.
- Topic thirteen: View “Weddings” and read Cothen/Barlow Chapter 8 and Appendix F; Bisagno Chapter 44.
- Topic fourteen: View “Ministry Transitions” and “Concluding Considerations” and read Cothen/Barlow Chapters 4 (pp. 76-78), 16 (pp. 269-70); Bisagno Chapters 29-31, 47-48, 76, 142 ; Witmer pp. 191-245

Reading Report: Students are to report their completion of the assigned reading by answering on this form the following questions:

1. What topics and content in Cothen/Barlow were of most interest and benefit to you **and** why or how (grade value: **10 pts**)?
2. What topics and content in Bisagno **and** in Witmer were of most interest and benefit to you **and** why or how (grade value: **10 pts**)?
3. What topics and content in the PATH5331 PowerPoint presentations were of most interest and benefit to you **and** why or how (grade value: **10 pts**)?

Responses should include specific details, rather than broad generalities. *Page references are encouraged and should be noted by parenthetical citations.*

4. How much of the reading for the topics assigned did you read? Please check **one** of the following answers:
 - a. I read **all** of the reading for the topics assigned for this report (grade value: 70 pts).
 - b. I read **all but one book** of the reading for the topics assigned for this report (grade value: 60 pts).
 - c. I read **all but two books** of the reading for the topics assigned for this report (grade value: 50 pts).
 - d. I read **only one book** of the reading for the topics assigned for this report (grade value: 40 pts).
5. Reading Report due for (please give the date due, as per page 6): _____
6. Student’s name (typed): _____ Date Submitted: _____

Other Helpful Information:

A. Emergency Plan

In the event of a hurricane or other emergency, go to the seminary website for information:

www.nobts.edu. Also, students should use Blackboard to follow any announcements that may be posted. Students should ensure their current email address is updated on Blackboard.

B. Technical Assistance

For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

1. Selfserve@nobts.edu-Email for technical questions/support requests with the Selfserve.nobts.edu site (Access to online registration, financial account, online transcript, etc.)
2. BlackboardHelpDesk@nobts.edu-Email for technical questions/support requests with the NOBTS Blackboard Learning Management System NOBTS.Blackboard.com.
3. ITCSupport@nobts.edu-Email for general technical questions/support requests.
4. www.NOBTS.edu/itc/-General NOBTS technical help information is provided on this website.

C. Help for Writing Papers at “The Write Stuff”

NOBTS maintains a Writing Center designed to improve English writing at the graduate level. Students can receive writing guides, tips, and valuable information to help in becoming a better writer.

SELECTED BIBLIOGRAPHY

Akin, Daniel L., and R. Scott Pace. *Pastoral Theology: Theological Foundations for Who a Pastor Is and What He Does*. Nashville: B & H Academic, 2017.

Andrews, Dale P. *Practical Theology for Black Churches*. Louisville: Westminster John Knox Press, 2002.

Anderson, Ryan T. *Truth Overruled: The Future of Marriage and Religious Freedom*. Washington: Regnery Publishing, 2015.

Armstrong, John H. *Reforming Pastoral Ministry: Challenges for Ministry in Postmodern Times*. Wheaton, IL: Crossway Books, 2001.

_____, ed. *Understanding Four Views on the Lord’s Supper*. Grand Rapids: Zondervan, 2007.

Armstrong, Richard Stoll. *Help! I’m a Pastor*. Louisville: Westminster John Knox Press, 2005.

Ascol, Thomas K., ed. *Dear Timothy: Letters on Pastoral Ministry*. Cape Coral, FL: Founders Press, 2004.

Baker, Benjamin S. *Special Occasions in the Black Church*. Nashville: Broadman and Holman, 1989.

Ballard, Paul, and Stephen R. Holmes, eds. *The Bible in Pastoral Practice*. Grand Rapids: Eerdmans, 2005.

Barlow, Jerry N. *Pastoral Care PM 0351: A Study Guide*. Nashville: The Seminary Extension of the Southern Baptist Seminaries, 2000.

_____. “How to Use Time Wisely.” In *Toolbox for [Busy] Pastors*, Barry Campbell, 139-140. Nashville: Convention Press, 1998.

Benner, David G. *Strategic Pastoral Counseling*. 2d ed. Grand Rapids: Baker Academic, 2003.

Bickers, Dennis. *The Art & Practice of Bi-Vocational Ministry*. Kansas City: Beacon Hill, 2013.

_____. *The Bivocational Pastor*. Kansas City: Beacon Hill Press, 2004.

- Bisagno, John R. *Pastor's Handbook*. Nashville: Broadman and Holman, 2011.
- Blackaby, Henry T., Henry Brandt, and Kerry Skinner. *The Power of the Call*. Nashville: B & H, 1997.
- Bonem, Mike, and Roger Patterson. *Leading from the Second Chair*. San Francisco: Jossey-Bass, 2005.
- Branson, Mark Lau, and Juan F. Martinez. *Churches, Cultures & Leadership*. Downers Grove: IVP, 2011.
- Bryant, James W., and Mac Brunson. *The New Guidebook for Pastors*. Nashville: Broadman and Holman, 2007.
- Burns, John S., John R. Shoup, and Donald C. Simmons Jr., eds. *Organizational Leadership: Foundations and Practices for Christians*. Downers Grove, IL: IVP Academic, 2014.
- Campbell, Barry. *Toolbox for [Busy] Pastors*. Nashville: Convention Press, 1998.
- Cedar, Paul, Kent Hughes, and Ben Patterson. *Mastering the Pastoral Role*. Portland: Multnomah Press, 1991.
- Charles, H. B., Jr. *On Preaching: Personal & Pastoral Insights for the Preparation & Practice of Preaching*. Chicago: Moody Publishers, 2014.
- _____. *On Pastoring*. Chicago: Moody Publishers, 2016.
- Cothen, Joe H. *Equipped for Good Work: A Guide for Pastors*. 3d ed. Edited by Jerry N. Barlow. Gretna: Pelican, 2012.
- Crabb, Larry. *Real Church*. Nashville: Thomas Nelson, 2009.
- Criswell, W.A. *Criswell's Guidebook for Pastors*. Nashville: Broadman Press, 1980.
- Croft, Brian. *The Pastor's Ministry: Biblical Priorities for Faithful Shepherds*. Grand Rapids: Zondervan, 2015.
- Cutrer, William R. *The Church Leader's Handbook: A Guide to Counseling Families & Individuals in Crisis*. Grand Rapids: Kregel, 2009.
- Daily, Doug. *Overcoming Stress in Your Marriage*. HomeBuilders Couples Series. Loveland, CO: Group Publishing, Inc., 2001.
- Dale, Robert D. *Pastoral Leadership: A Handbook of Resources for Effective Congregational Leadership*. Nashville: Abingdon Press, 1986.
- Daman, Glenn. *Shepherding the Small Church: A Leadership Guide for the Majority of Today's Churches*. Grand Rapids: Kregel, 2002.
- Early, Dave. *Pastoral Leadership...: How to Shepherd God's People with Passion and Confidence*. Nashville: B & H Academic, 2012.
- Early, Dave, and Ben Gutierrez. *Ministry Is...: How to Serve Jesus with Passion and Confidence*. Nashville: B & H Academic, 2010.

- Easum, Bill, and Bill Tenny-Brittian. *Effective Staffing for Vital Churches*. Grand Rapids: Baker Books, 2012.
- Eclov, Lee. *Pastoral Graces: Reflections on the Care of Souls*. Chicago: Moody Publishers, 2012.
- Engle, Paul E., ed. *Baker's Funeral Handbook: Resources for Pastors*. Grand Rapids: Baker Books, 1996.
- Erickson, Millard J., and James L. Heflin. *Old Wine in New Wineskins: Doctrinal Preaching in a Changing World*. Grand Rapids: Baker Book House, 1997.
- Eswine, Zach. *Sensing Jesus: Life & Ministry as a Human Being*. Wheaton, IL: Crossway, 2013.
- Everist, Norma Cook, and Craig L. Nesson. *Transforming Leadership*. Minneapolis: Fortress Press, 2008.
- Fasol, Al, Roy Fish, Steve Gaines, and Ralph Douglas West. *Preaching Evangelistically*. Nashville: Broadman & Holman, 2006.
- Fernando, Ajith. *Jesus Driven Ministry*. Wheaton, IL: Crossway Books, 2002.
- Finzel, Hans. *The Top Ten Mistakes Leaders Make*. Colorado Springs: David C. Cook, 2007.
- Fisher, David. *The 21st Century Pastor*. Grand Rapids: Zondervan Publishing House, 1996.
- Foyle, Marjory. *Honourably Wounded: Stress Among Christian Workers*. Grand Rapids: Monarch Books, 2001.
- Frizzel, Gregory. *Seeking God to Seek a Pastor*. Union City, TN: Master Design, 2006.
- Furman, Gloria. *The Pastor's Wife*. Wheaton: Crossway, 2015.
- Gallaty, Robby. *Unashamed: Taking a Radical Stand for Christ*. Chattanooga, TN: AMG Publishers, 2010.
- Gibson, Scott M. *Preaching with a Plan: Sermon Strategies for Growing Mature Believers*. Grand Rapids: Baker Books, 2012.
- Gilder, Ray. *Uniquely Bi-Vocational*. Forest, VA: Salt and Light Publishing, 2013.
- Greidanus, Sidney. *Preaching Christ from the Old Testament*. Grand Rapids: William B. Eerdmans, 1999.
- Gripe, Alan G. *The Interim Pastor's Manual*. Louisville: Geneva Press, 1997.
- Goodman, Thomas. *The Intentional Minister*. Nashville: Broadman and Holman, 1994.
- Harvey, John D. *Anointed with the Spirit and Power*. Phillipsburg, NJ: P&R Publishing, 2008.
- Hawkins, Martin E., and Kelli Salman. *The Associate Pastor*. Nashville: Broadman and Holman, 2005.
- Hawkins, O. S. *The Pastor's Guide to Leading and Living*. Nashville: Thomas Nelson, 2012.
- _____. *The Pastor's Primer*. Dallas: Guidestone, 2006.
- Heisler, Greg. *Spirit-Led Preaching*. Nashville: Broadman and Holman, 2007.

- Helopoulos, Jason. *The New Pastor's Handbook*. Grand Rapids: BakerBooks, 2015.
- Henderson, David W. *Culture Shift: Communicating God's Truth to Our Changing World*. Grand Rapids: Baker Book House, 1998.
- Henry, Jim. *A Minister's Treasury of Funeral & Memorial Messages*. Nashville: B&H Publishers, 2003.
- _____. *In Remembrance of Me: A Manual on Observing the Lord's Supper*. Broadman and Holman, 1998.
- _____. *The Pastor's Wedding Manual*. Nashville: Broadman Press, 1985.
- Herrington, Jim, Mike Bonem, and James H. Furr. *Leading Congregational Change: A Practical Guide for the Transformational Journey*. San Francisco: Jossey-Bass, 2000.
- Hester, Dennis J. *Pastor, We Need to Talk!* Shelby, NC: His Way Publishing, 2001.
- Highland, James W. *Serving as a Bi-Vocational Pastor*. Newburgh, IN: Newburgh Press, 2012.
- Hiscox, Edward T. *The Star Book for Ministers*, 2d rev. ed. Valley Forge, PA: Judson Press, 1994.
- Horner, David. *A Practical Guide for Life and Ministry*. Grand Rapids: Baker Books, 2008.
- Hughes, R. Kent. *The Pastor's Book: A Comprehensive and Practical Guide to Pastoral Ministry*. Wheaton: Crossway, 2015.
- Hull, William E. *Strategic Preaching: The Role of the Pulpit in Pastoral Leadership*. St. Louis: Chalice Press, 2006.
- Hybels, Lynne, and Bill Hybels. *Rediscovering Church*. Grand Rapids: Zondervan, 1995.
- Iorg, Jeff. *The Character of Leadership*. Nashville: Broadman and Holman, 2007.
- Jones, Robert D. *Pursuing Peace: A Christian Guide to Handling Our Conflicts*. Wheaton: Crossway, 2012.
- Kaiser, Walter C., Jr. *Preaching and Teaching from the Old Testament*. Grand Rapids: Baker Academic, 2003.
- Keller, Timothy. *Ministries of Mercy*. Phillipsburg: P&R, 2015.
- _____. *Preaching*. New York: Viking, 2015.
- Kim, Matthew D. *7 Lessons for New Pastors: Your First Year in Ministry*. St. Louis: Chalice Press, 2012.
- Klopp, Henry. *The Ministry Playbook: Strategic Planning for Effective Churches*. Grand Rapids: Baker Books, 2002.
- Laniak, Timothy S. *Shepherds After My Own Heart*. Downers Grove, IL: Apollos IVP, 2006.
- Larimore, Walt. *10 Essentials of Highly Healthy People*. Grand Rapids: Zondervan, 2003.

- Larue, Cleophus J., ed. *Power in the Pulpit: How America's Most Effective Black Preachers Prepare Their Sermons*. Louisville: Westminster John Knox Press, 2002.
- Lawrenz, Mel. *The Dynamics of Spiritual Formation*. Grand Rapids: Baker Books, 2000.
- Lingenfelter, Sherwood G., and Marvin K. Mayers. *Ministering Cross-Culturally*. 2d ed. Grand Rapids: Baker Academic, 2003.
- London Jr., H. B., and Neil B. Wiseman. *The Heart of a Great Pastor*. Ventura, CA: Regal Books, 2006.
- Lutzer, Erwin. *Pastor to Pastor: Tackling the Problems of Ministry*. Grand Rapids: Kregel, 1998.
- MacArthur, John. *Pastoral Ministry: How to Shepherd Biblically*. Nashville: Thomas Nelson, 2005.
- _____. *The Master's Plan for the Church*. Chicago: Moody Publishers, 2008.
- Macchia, Stephen A. *Becoming a Healthy Church: 10 Characteristics*. Grand Rapids: Baker Books, 1999.
- Malphurs, Aubrey. *Developing a Vision for Ministry in the 21st Century*. 2d ed. Grand Rapids: Baker Books, 1999.
- _____. *Doing Church: A Biblical Guide for Leading Ministries through Change*. Grand Rapids: Kregel, 1999.
- _____. *The Dynamics of Church Leadership*. Grand Rapids: Baker Books, 1999.
- _____. *Ministry Nuts & Bolts: What They Don't Teach Pastors in Seminary*. Grand Rapids: Kregel, 1997.
- _____. *A New Kind of Church*. Grand Rapids: Baker Books, 2007.
- _____. *The Master's Plan for the Church*. Chicago: Moody Publishers, 2008.
- _____. *Values-Driven Leadership*. Grand Rapids: Baker, 2004.
- Maxwell, John. *Developing the Leader Within You*. Nashville: Thomas Nelson, 1993.
- Mayhue, Richard L., and Robert L. Thomas, eds. *The Master's Perspective on Pastoral Ministry*. Grand Rapids: Kregel, 2002.
- McCalep, George O., Jr. *Faithful Over a Few Things: Seven Critical Church Growth Principles*. Lithonia, GA: Orman Press, 1996.
- McIntosh, Gary L. *There's Hope for Your Church: First Steps to Restoring Health & Growth*. Grand Rapids: Baker Books, 2012.
- _____, and Charles Arn. *What Every Pastor Should Know*. Grand Rapids: Baker Books, 2013.
- _____, and Robert L. Edmondson. *It Only Hurts on Monday: Why Pastors Quit and What You Can Do About It*. Carol Stream, IL: ChurchSmart Resources, 1998.

- McRaney, Will, Jr. *The Art of Personal Evangelism: Sharing Jesus in a Changing Culture*. Nashville: Broadman and Holman Publishers, 2003.
- Means, James E. *Effective Pastors for a New Century*. Grand Rapids: Baker Books, 1993.
- Merkle, Benjamin L., and Thomas R. Schreiner. *Shepherding God's Flock*. Grand Rapids: Kregel, 2014.
- Miller, Calvin. *O Shepherd, Where Art Thou?* Nashville: Broadman and Holman Publishers, 2006.
- _____. *The Empowered Communicator*. Nashville: Broadman and Holman, 1994.
- _____. *The Empowered Leader*. Nashville: Broadman and Holman Publishers, 1995.
- _____. *The Sermon Maker: Tales of a Transformed Preacher*. Grand Rapids, Zondervan, 2002.
- Milton, Michael A. *Finding a Vision for Your Church*. Phillipsburg, NJ: P&R Publishing, 2012.
- Mims, Gene. *The Kingdom Focused Church*. Nashville: Broadman and Holman, 2003.
- Muse, J. Stephen, ed. *Beside Still Waters: Resources for Shepherds in the Market Place*. Macon, GA: Smyth & Helwys Publishing, Inc., 2000.
- Myers, Kevin, and John C. Maxwell. *Home Run: Learn God's Plan for Life & Leadership*. New York: FaithWords, 2014.
- Oden, Thomas C. *Pastoral Theology: Essentials of Ministry*. New York: HarperCollins, 1983.
- Osborne, Larry. *Sticky Church*. Grand Rapids, MI: Zondervan, 2008.
- Page, Frank S. *Looking for a New Pastor: 10 Questions Every Church Should Ask*. Nashville, B & H Academic, 2017.
- Paget, Naomi K., and Janet R. McCormack. *The Work of the Chaplain*. Valley Forge: Judson Press, 2006.
- Patton, John. *Pastoral Care: An Essential Guide*. Nashville: Abingdon Press, 2005.
- Pierre, Jeremy, and Deepak Reju. *The Pastor and Counseling*. Wheaton: Crossway, 2015.
- Piper, John. *Brothers, We Are Not Professionals: A Plea to Pastors for Radical Ministry*. Nashville: Broadman and Holman, 2002.
- _____. *Living in the Light: Money, Sex, & Power*. North America: The Good Book Company, 2016.
- Porter, Carol, and Mike Hanel, eds. *Women's Ministry Handbook*. Colorado Springs: Chariot Victor Publishing, 1992.
- Prime, Derek, and Alistair Begg. *On Being a Pastor*. Chicago: Moody Publishers, 2004.
- Radcliffe, Robert J. *Effective Ministry as an Associate Pastor*. Grand Rapids: Kregel, 1998.
- Rainer, Thom S. *Eating the Elephant*. Nashville: Broadman and Holman Publishers, 1994.
- Russell, Bob. *After 50 Years of Ministry: 7 Things I'd Do Differently and 7 Things I'd Do the Same*. Chicago: Moody Publishers, 2016.

- Sbanotto, Elizabeth A., and Craig L. Blomberg. *Effective Generational Ministry*. Grand Rapids: Baker, 2016.
- Schreiner, Thomas R., and Shawn D. Wright. *Believer's Baptism*. Nashville: B & H Academic, 2006.
- Segler, Franklin M. *The Broadman Minister's Manual*. Nashville: Broadman Press, 1968.
- Sharp, Michael, and Argile Smith. *Holy Gatherings*. Denver: Outskirts Press, 2009.
- Shelley, Marshall, ed. *Renewing Your Church Through Vision and Planning: 30 Strategies to Transform Your Ministry*. Minneapolis: Bethany House Publishers, 1997.
- Shivers, Frank R. *The Minister and the Funeral*. La Vergne, TN: Lightning Source, 2014.
- Smith, Edward L. *Augustine as Mentor: A Model for Preparing Spiritual Leaders*. Nashville: B & H, 2008.
- Smith, Gordon T., ed. *The Lord's Supper: Five Views*. Downers Grove, IL: IVP Academic, 2008.
- Sphar, Asa R., III, and Argile Smith. *Helping Hurting People: A Handbook on Reconciliation-Focused Counseling and Preaching*. New York: University Press of America, Inc., 2003.
- Stanley, Andy, Reggie Joiner, and Lane Jones. *7 Practices of Effective Ministry*. Sisters, OR: Multnomah, 2004.
- Stetzer, Ed, and Thom S. Rainer. *Transformational Church*. Nashville: B & H Publishing Group, 2010.
- Stowell, Joseph M. *Shepherding the Church in the 21st Century*. Wheaton, IL: Victor Books, 1994.
- Sweeney, Douglas A. *Jonathan Edwards and the Ministry of the Word*. Downers Grove, IL: IVP Academic, 2009.
- Sweet, Leonard. *Aqua Church*. Loveland, CO: Group Publishing, 1999.
- Tautges, Paul. *Comfort Those Who Grieve*. England: Day One Publications, 2009.
- Tidball, Derek. *Ministry by the Book: New Testament Patterns for Pastoral Leadership*. Downers Grove, IL: IVP Academic, 2008.
- Toler, Stan. *Stan Toler's Practical Guide for Pastoral Ministry*. Indianapolis: Wesleyan, 2007.
- Tripp, Paul David. *Dangerous Calling: Confronting the Unique Challenges of Pastoral Ministry*. Wheaton, IL: Crossway, 2012.
- Tucker, Austin. *A Primer for Pastors*. Grand Rapids: Kregel, 2004.
- Vanhooger, Kevin J., and Owen Strachan. *The Pastor as Public Theologian*. Grand Rapids: Baker Academic, 2015.
- Vines, Jerry, and Jim Shaddix. *Power in the Pulpit: How to Prepare and Deliver Expository Sermons*. Rev. ed. Chicago: Moody Publishers, 2017.

- _____. *Progress in the Pulpit: How to Grow in Your Preaching*. Chicago: Moody Publishers, 2017.
- Warren, Rick. *The Purpose Driven Church*. Grand Rapids: Zondervan, 1995.
- Waugh, Phillip H. *How to Minister to Families in Your Church*. Nashville: LifeWay Press, 2001.
- Whaley, Vernon M. *Called to Worship*. Nashville: Thomas Nelson, 2009.
- White, James Emery. *The Church in an Age of Crisis: New Realities Facing Christianity*. Grand Rapids: BakerBooks, 2012.
- Whitney, Donald S. *Spiritual Disciplines for the Christian Life*. Rev. ed. Colorado Springs, CO: NavPress, 2014.
- Wiersbe, David W. *The Dynamics of Pastoral Care*. Grand Rapids: Baker Books, 2000.
- Willhite, Keith, and Scott M. Gibson. *The Big Idea of Biblical Preaching*. Grand Rapids: Baker Books, 1998.
- Williams, Donna Reilly, and JoAnn Sturzl. *Grief Ministry: Helping Others Mourn*. Rev. ed. San Jose, CA: Resource Publications, Inc., 2001.
- Witmer, Timothy Z. *The Shepherd Leader*. Phillipsburg, NJ: P & R Publishing, 2010.
- Wofford, Jerry C. *Transforming Christian Leadership: 10 Exemplary Church Leaders*. Grand Rapids: Baker Books, 1999.

PATH5331 Final Exam Grading Rubric

Note: this rubric is for faculty, adjunct faculty, graders, & students.

Student: _____

Total Points for the Assignment: _____

Late Submission Penalty Assessed: _____

Grade for the Assignment: _____

Grading Rubric for the Final Exam Assignment of PATH5331 Pastoral Ministry

Criteria	Points Possible	Points Earned
Identified new & helpful content & concepts & discussed how helpful	20 points	
Discussed how the major ministry assignment option	20 points	

chosen helped the student's capability to shepherd others		
Described key characteristics of effective shepherding & discussed why they are key	30 points	
Selected two syllabus Student Learning Outcomes & discussed what course content helped the student to achieve the two outcomes	30 points	
		Total:

Grading Points Scale:

A: Exceptional insights & discussion

B: Meaningful insights & discussion

C: Average insights & discussion

D or F: Limited insights & discussion

Competency Assessment Rubric for

Course ID: PATH5331 Pastoral Ministry

Student Identifier:

Semester/Year: Fall 2020

Student Learning Outcomes:

1. Understand: Be able to understand selected pastoral ministry principles, concepts, & methodologies.
2. Apply: Be able to apply selected pastoral ministry principles, concepts, methodologies, and resources to one's personal situation of beginning and carrying out ministry in a church or in selected shepherding situations.
3. Demonstrate: Be able to demonstrate acceptable proficiency in selected pastoral ministry functions (such as to articulate a clear theology and philosophy of pastoral ministry, carry out a personal prayer ministry and pastoral visitation, administer the ordinances, perform weddings and premarital counseling, conduct funerals and ordinations, do pastoral [non-licensed] counseling, manage some types of interpersonal conflict, enact people-sensitive and task-focused leadership, do basic organizational problem-solving and planning, and manage time) with the aid of course resources.

Embedded Assignment Description:

The student will complete and submit the take-home, open-book final exam. The final exam is based on class presentations, reading of the required textbooks, and course assignments. The exam also includes an individual assessment by the student of the personal accomplishment of two student learning outcomes listed in the course syllabus.

Domain	Level	Failure (0 Points)	Basic (1 Point)	Competent (2 Points)	Good (3 Points)	Excellent (4 Points)
Understanding	Able to understand					
Application	Able to apply					
Demonstration	Able to demonstrate					

Assessment Notes & Observations: