CCSW6364 Church Community Ministries
New Orleans Baptist Theological Seminary
Church and Community Ministries Division
Spring 2020, Internet

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Mission Statement
New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

Core Value Focus
The seminary has five core values.
1. **Doctrinal Integrity**: Knowing that the Bible is the Word of God, we believe it, teach it, proclaim it, and submit to it. This course addresses Doctrinal Integrity specifically by preparing students to grow in understanding and interpreting of the Bible.
2. **Spiritual Vitality**: We are a worshiping community emphasizing both personal spirituality and gathering together as a Seminary family for the praise and adoration of God and instruction in His Word. Spiritual Vitality is addressed by reminding students that a dynamic relationship with God is vital for effective ministry.
3. **Mission Focus**: We are not here merely to get an education or to give one. We are here to change the world by fulfilling the Great Commission and the Great Commandments through the local church and its ministries. This course addresses Mission Focus by helping students understand the biblical foundations for fulfilling the Great Commission and the Great Commandments.
4. **Characteristic Excellence**: What we do, we do to the utmost of our abilities and resources as a testimony to the glory of our Lord and Savior Jesus Christ. Characteristic Excellence is addressed by preparing students to excel in their ability to interpret Scripture, which is foundational to effective ministry.
5. **Servant Leadership**: We follow the model of Jesus and exert leadership and influence through the nurture and encouragement of those around us. Servant Leadership is modeled by classroom deportment.

The core value focus for this academic year is *Spiritual Vitality.*

Curriculum Competencies
NOBTS faculty members realize that all ministers need to develop specific competencies if they are going to have an effective ministry. To increase the likelihood of NOBTS graduates having an effective ministry, the faculty developed a competency-based curriculum after identifying seven essential competencies necessary for effective ministry. All graduates are expected to have at least a minimum level of competency in all of the following areas:
1. **Biblical Exposition**: to interpret and communicate the Bible accurately.
2. **Christian Theological Heritage**: To understand and interpret Christian theological heritage and Baptist polity for the church.
3. **Disciple Making**: To stimulate church health through mobilizing the church for missions, evangelism, discipleship, and church growth.
4. **Interpersonal Skills**: To perform pastoral care effectively, with skills in communication and conflict management.
5. **Servant Leadership**: To serve churches effectively through team ministry.
6. **Spiritual and Character Formation**: To provide moral leadership by modeling and mentoring Christian character and devotion.
7. **Worship Leadership**: To facilitate worship effectively.

The curriculum competency addressed in this course is disciple making.

Purpose of the Course
The purpose of this course is to prepare students to develop weekday programs for churches and faith-based community ministries based on the needs of the community as well as spiritual needs.

Course Description
A special study is made in the development of weekday programs for churches and faith-based community ministries. Emphasis is placed on discovering needs of a community and developing programs to meet these needs as well as the spiritual needs of people. Attention is given to church and community surveys in addition to supervision and administration of weekday ministries.

Student Learning Outcomes
In order to serve churches effectively through Christian Education, the student, by the end of the course, should:
1. Be able to apply their knowledge and comprehension of church and community weekday ministries to meet community needs.
2. Value community ministries.
3. Be able to administer church and community surveys and to supervise and administer weekday ministries.

Embedded Assignment
Ministry Project Paper
Each student is to design a ministry for his or her church. The paper should include the following: introduction, description of ministry area and need for ministry, Biblical basis for ministry, description of the church and community (including demographic information), design of the ministry, plan for implementation in the church (including a plan for recruiting, training, and supervising volunteers), conclusion, footnotes, and works cited. Each section of the paper should relate specifically to the student's chosen ministry.

Papers should be typed, double-spaced with 12 point type. The body of the paper should be 14-15 pages in length. Twelve sources are required for the paper in addition to class notes and textbooks.

Required Readings
The following texts and resources are required reading for class discussions and are to be read in their entirety unless otherwise specified.

Textbooks
Gospel of Luke

McKee, Jonathan, and Thomas W. McKee. *The New Bread: Understanding and Equipping the 21st Century Voluntary,* 2d ed. Loveland, CO: Group, 2012

Rusaw, Rick, and Eric Swanson. *The Externally Focused Church.* Loveland, CO: Group, 2004.

Skjegstad, Joy F. *7 Creative Models for Community Ministry.* Valley Forge, PA: Judson Press, 2013.

Wambeam, Rodney A. *The Community Needs Assessment Workbook.* Chicago: Lyceum Books, 2015.

Course Teaching Methodology
Units of Study
Unit 1: Introduction to Church and Community Ministries
Unit 2: Biblical Basis
Unit 3: Historical and Philosophical Foundations for Ministry
Unit 4: Current Context for Ministry
Unit 5: Starting a Ministry
Unit 6: Church Assessment
Unit 7: Community Needs Assessment

Unit 8: Working with Volunteers: Overview and Recruiting
Unit 9: Working with Volunteers: Training and Supervision
Unit 10: Funding
Unit 11: Evaluation/Policies and Procedures
Unit 12: Nonprofit Organizations/Faith-Based Initiatives
Unit 13: Advocacy and Social Action
Unit 14: Ministry Evangelism in Different Contexts

Teaching Method. Threaded discussion, reading guides, videos, and case studies will be utilized in this internet course.

Assignments and Evaluation Criteria

I. Reading Assignments/Reading Quizzes
    Students are responsible for reading the textbooks required in the class.   Students will complete a quiz on the reading assignments for each unit of the course.   Students should complete all reading assignments and quizzes by the assigned dates.   **Each quiz must be taken by the due date given for each unit assignment; no late quizzes are allowed.**   Quizzes will not be accessible after the due date.   Students will receive a final quiz grade which will be the total points earned on all quizzes divided by the total points possible on all quizzes.

II. Discussion Boards
    Threaded discussion is intended to foster dialogue concerning the subject matter.   Timely answers are critical for participating in threaded discussions.   Initial posts to threaded discussions should be submitted by 11:59 PM on **Thursday** of each unit to allow time for further dialogue.   All students are expected to respond to at least **2** initial posts per week.   Response posts are due when the unit for which they are assigned closes.   Threaded discussions should be timely and thought-provoking, referencing reading content and making real-life application.   **Points will be deducted for late initial posts.   No late response posts are allowed in this course.** [See the grading rubric at the end of the syllabus for more information.]

III. Church Evaluation
    Each student will complete an evaluation of his/her church using *The Externally Focused Church.*   Students should use the discussion questions at the end of each chapter as a guide for their papers.   The evaluation should be **5 typed, double-spaced pages with a Turabian cover sheet**.   Upload your paper on Blackboard in .doc (Microsoft Word) and not as a .pdf.

IV. Resource File
    Students will research one of the following areas of church community ministries: campground ministry, criminal justice ministry, English as a Second Language, homeless ministry, hunger ministry, ministry with migrant workers, pregnancy care ministries, nursing home ministry, refugee resettlement ministries, raceway ministries, transportation ministries, multi-housing ministries, substance abuse ministries, ministry with seafarers, tutoring children and youth, special needs ministries for families, afterschool programs.

    The chosen topic should be different than the ministry area that is the focus of the Ministry Project Paper. Topics will be on a "first come, first served" basis.   Students should email their top 3 topic choices to Dr. Brown (kbrown@nobts.edu) by 6/10/2019.

    Students will research their chosen topic, interview two people serving in the ministry area, and compile a resource file for the chosen ministry.

    The resource file should include the following:
    - An annotated bibliography of 10 current books or articles (since 2010) about the ministry area.   The annotation should include the following: brief summary of the book or article, information about the author, intended audience, and relevance of the book or article to the ministry area.
    - A list and description of 10 websites related to the chosen ministry area.
    - Five examples of churches and organizations conducting the ministry in the chosen area, including a

description of each ministry and contact information for each ministry.   The student should interview a person or two at two of the ministry sites.   The student should submit a one-page summary of each interview, including contact information for the interviewee and a description of that person's work within the ministry area.

- All entries in the resource file should be mutually exclusive.

The interviews and resource file will be graded as follows:

Annotated Bibliography	30 points
Websites	20 points
Ministry Examples	20 points
Interviews	30 points

NOTE: All information must be properly cited to avoid plagiarism (e.g., if students utilize resources such as book reviews to complete the annotate bibliography, students should cite the sources in correct form).

V.   Ministry Project Paper

Each student is to design a ministry for his/her church.   The paper should include the following: introduction, description of the ministry area and need for ministry, biblical basis for ministry, description of the church and community (including demographic information, which can be obtained at https://www.nobts.edu/leavell-center/default.html), design of the ministry, plan for implementation in the church (including a plan for recruiting, training, and supervising volunteers), conclusion, footnotes, and works cited.   Each section of the paper should related specifically to the student's chosen ministry.

Papers should be typed, double-spaced with **12 point, Times New Roman font**.   The body of the paper should be 14-15 pages in length.   Twelve sources are required for the paper in addition to class notes and textbooks.

Papers will be graded on content, organization, and form.   The points for each section are:

Title Page/Table of Contents/Introduction	5 points
Description of Church and Community	10 points
Description of Ministry Area and Need for Ministry	10 points
Biblical Basis for Ministry	10 points
Design of the Ministry	20 points
Plan for Implementing the Ministry	20 points
Conclusion	5 points
Works Cited	10 points
Grammar/Spelling/Style (including footnotes)	10 points
Total	100 points

Possible ministry topics include campground ministry, criminal justice ministry, English as a Second Language, homeless ministry, hunger ministry, ministry with migrant workers, pregnancy care ministries, nursing home ministry, refugee resettlement ministries, raceway ministries, transportation ministries, multi-housing ministries, substance abuse ministries, ministry with seafarers, tutoring children and youth, special needs ministries for families, afterschool programs.   Any topic not listed above should be approved by the professor.

The chosen topic should be different than the ministry area that is the focus of the Resource File.   Topics will be assigned on a "first come, first served" basis.   Students should email their top 3 topic choices to Dr. Brown (kbrown@nobts.edu) by 6/10/2019.

VI. Final Exam
     Students will complete a final exam.   The exam is due at 5 PM (CST) on **May 14, 2020.**

Course Evaluation
The student's grade will be computed as follows:

Assignment	Percentage of Grade	Due Date
Discussion Boards	10%	Initial post due by Thursday (after unit opens), 11:59 p.m. Response posts due by Sunday, 11:59 p.m. (when unit closes)
Reading Quizzes	10%	End of each Unit
Church Evaluation	15%	3/15/20, 11:59 p.m. CST
Resource File	20%	4/5/20, 11:59 p.m. CST
Ministry Project Paper	25%	4/28/20, 11:59 p.m. CST
Final Exam	20%	5/14/20, 5:00 p.m. CST

Course Policies
Professor's Policy on Assignments
All work is due on the assigned day and at the assigned time. Late assignments will be reduced by 10 points. *Assignments that are more than one week late will not be accepted*.   All assignment should be uploaded to Blackboard in .doc (Microsoft Word), unless otherwise stated on the syllabus.   Please do not upload using .pdf.

Style Guides for Assignments
Social work students should use the APA style guide for all assignments. Non-social work students may use Turabian or APA.

Academic Honesty Policy
All graduate and undergraduate NOBTS students, whether on-campus, internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing papers, completing Discussion Boards, or any other course requirement.

Netiquette
Appropriate Online Behavior. Each student is expected to demonstrate appropriate Christian behavior when working online on Discussion Boards or whenever interaction occurs through web, digital, or other electronic medium. The student is expected to interact with other students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is expected at all times in the online environment.

Plagiarism
Students are reminded to demonstrate high standards of conduct in writing assignments and to not violate the Seminary's policy on plagiarism in the current Graduate Catalog and the Student Handbook.

Academic Policies
Academic policies related to absences, examinations, and other topics can be found in the *New Orleans Baptist Theological Seminary Academic Catalog*.

Emergency Plan
In the event of a hurricane or other emergency, go to the seminary web site for information: www.nobts.edu. Also, students should use Blackboard to follow any announcements that may be posted. Students should ensure their current email address is updated on Blackboard.

Technical Assistance
Need technical assistance?   Contact the ITC today!
*Selfserve@nobts.edu – email for technical questions/support requests with the selfserve.nobts.edu site (Access to online registration, financial account, online transcript, etc.)
*BlackboardHelpDesk@nobts.edu – email for technical questions/support requests with the NOBTS Blackboard Learning Management System NOBTS.Blackboard.com
*ITCSupport@nobts.edu – email for general technical questions/support requests.
*504.816.8180 – call for any technical questions/support requests.
*www.NOBTS.edu/itc/ - general NOBTS technical help information is provided on this site.

Extra Credit
Students can earn up to 2 points (1 point per 4 hours completed) on their final grade average by completing 8 hours of volunteer service church community ministries. Students cannot receive "double" credit for volunteers hours. For example, students cannot count volunteer hours submitted in another course for the extra credit volunteer hours in this course. In order to receive credit, students should submit the number of hours volunteered with a 1 page reflection paper. **Extra credit must be submitted on or before July 22, 2019.**

Help for Writing Papers at "The Write Stuff"
NOBTS maintains a Writing Center designed to improve English writing at the graduate level.   Students can receive writing guides, tips, and valuable information to help in becoming a better writer.

Course Schedule

Unit/Due Date	Topic	Assignment
Unit 1: *1/26/20*	Introduction; Why Ministry Evangelism; Biblical Basis	Skjegstad, Part One
Unit 2: *2/2/20*	Biblical Basis	Gospel of Luke; Rusaw & Swanson, Appendix
Unit 3: *2/9/20*	Historical Basis; Philosophical Foundations for Ministry	Rivers, L. "Baptist Centers: Influences and Education." *Baptist History and Heritage Journal 46*, no. 2 (Summer 2011), 77-89.
Unit 4: *2/16/20*	Starting a Ministry	Skjegstad, Models 1-3, 6; pp. 143-158.
Unit 5: *2/23/20*	Starting a Ministry	Rusaw & Swanson, chas. 1-6.
Unit 6: *3/1/20*	Assessing Your Church	Rusaw & Swanson, chas. 7-11; Wambeam, chas. 1-5.
Unit 7: *3/8/20*	Community Needs Assessment	Wambeam, chas. 6-10.
Unit 8: *3/15/20*	Involving People in Ministry, Working with Volunteers: Overview and Recruiting	McKee & McKee, chas 1-5.
Spring Break: *3/16/20 to 3/20/20*		
Unit 9: *3/29/20*	Working with Volunteers: Training and Supervision	McKee & McKee, chas. 6-10 & Resources.
Unit 10: *4/5/20*	Funding/Grants	Skjegstad, 175-190.
Unit 11: *4/12/20*	Evaluation	Skjegstad, 159-174.
Unit 12: *4/19/20*	Nonprofit Organizations: Policies and Procedures	Skjegstad, Model 7

Unit 13: *4/28/20*	Advocacy and Social Action; Making a Difference in Your Community	Skjegstad, Models 4-5
Unit 14: *5/3/20*	Ministry Evangelism in Different Contexts; Review	Skjegstad, 191-210
Final Exam: *Opens 5/10/20 at 12:00 AM and **Closes 5/14/20 at 5:00 PM***		

*All units will open at 12 AM on Monday and will close at 11:59 PM (CST) on the dates specified.

Selected Bibliography

Atkinson, Donald A., and Charles L. Roesel. *Meeting Needs, Sharing Christ: Ministry Evangelism in Today's New Testament Church*. Nashville: LifeWay, 1995.

Bolton, Barbara, Mike Bright, and Byron Cressy. *Care and Feeding of Volunteers: Recruiting and Keeping an Excellent Volunteer Ministry Staff*. Cincinnati, OH: Standard Publishing, 2001.

Burroughs, Dillon, and Jimmy Turner. *Faith Acts: A Provocative Call to Live What You Believe.* Birmingham, AL: New Hope, 2016.

Cobble, Jr., James F. "Screening Children's Workers." *Leadership* 23, no. 3 (Summer 2002): 72-77.

Corbett, Steve, and Brian Fikkert. *When Helping Hurts: How to Alleviate Poverty Without Hurting the Poor . . . and Yourself*. Chicago: Moody, 2009.

Crosby, David. *The Care Effect: Unleashing the Power of Compassion.* Birmingham, AL: New Hope, 2016.

Danielson, Thay, Pat Lucas, Rose Malinowski, and Sharon Pittman. "Set Free Ministries: A comprehensive Model for Domestic Violence Congregational Interventions" *Social Work & Christianity*, 36 (2009): 480-493.

Dudley, Carl S. *Community Ministry: New Challenges, Proven Steps to Faith-Based Initiatives*. Bethesda, MD, 2002.

Huyser, Mackenzie. "Social Work with Volunteers" *Social Work and Christianity* 37, no. 1 (2010): 93-95.

Keith-Lucas, Alan. "The Church's Witness in Social Welfare" *Social Work and Christianity*, 37, no. 3 (2010): 330-340.

Keller, Timothy J. *Ministries of Mercy: The Call of the Jericho Road*, 2d ed. Phillipsburg, NJ: P & R Publishing, 1997.

Lewis, Robert, and Rob Wilkins. *The Church of Irresistible Influence: Bridge-Building Stories to Help Reach Your Community*. Grand Rapids, MI: Zondervan, 2001.

Maeker, Nancy, and Peter Rogness. *Ending Poverty: A 20/20 Vision: A Guide for Individuals and Congregations*. Minneapolis: Augsburg Fortress, 2006.

Martin, Joyce Sweeney. *Faith Works: Ministry Models for a Hurting World*. Birmingham, AL: Woman's Missionary Union, 1996.

Parker, Gayla. *Active Compassion: A Calling to Care.* Birmingham, AL: New Hope, 2011.

Poole, Jay, John C. Rife, Fran Pearson, and Wayne R. Moore. "Developing Community Partnerships With Religiously Affiliated Organizations to Address Aging Needs: A Case Study of the Congregational Social Work Education Initiative." *Social Work & Christianity*, 36 (2009): 176-191.

Rivers, Loretta. "Baptist Centers: Influences and Education." *Baptist History and Heritage Journal 46*, no. 2 (Summer 2011), 77-89.

Roberts-Lewis, Amelia, and Tonya D. Armstrong. "Moving the Church to Social Action." *Social Work and Christianity*, 37 no. 2 (2010): 115-127.

Ronsvalle, John. *The Poor Have Faces: Loving Your Neighbor in the 21st Century*. Grand Rapids, MI: Baker Book House, 1992.

Rusaw, Rick, and Eric Swanson. *The Externally Focused Life*. Loveland, CO: Group, 2009.

Seaton, Michael R. *Becoming a Good Samaritan*. Grand Rapids, MI: Zondervan, 2009.

Skjegstad, Joy. *Starting a Nonprofit at Your Church*. Bethesda, MD: The Alban Institute, 2002.

_____. *7 Creative Models for Community Ministry*. Valley Forge, PA: Judson Press, 2013.

Sjogren, Steve, and Janie Sjogren. *101 Ways to Reinvest Your Life*. Colorado Springs: NavPress, 2003.

Special Needs – Special Ministry: For Children's Ministry. Loveland, CO: Group Publishing, 2004.

Unruh, Heidi Rolland, and Ronald J. Sider. *Saving Souls, Serving Society: Understanding the Faith Factor in Church-Based Social Ministry*. New York: Oxford University Press, 2005.

Websites:
FASTEN: Fasten and Service Technical Education Network. http://fastennetwork.org

Greater New Orleans Community Data Center. http://www. gnocdc.org

Leavell Center for Evangelism and Church Health. http://www. leavellcenter.com

North American Mission Board. http://www.namb.net

PURE Ministries. http://www.pure-ministries.com

Woman's Missionary Union. http://www.wmu.com

Grading Rubric for Discussion Boards

Discussion boards are worth 10 points per unit and are graded based on the following criteria:

Criteria	Points Possible	Points Earned
Timeliness of Initial Post	0 (late) 1 (on time)	
Original Thought	0 (no original thoughts) 1 (minimal) 2 (adequate)	
Reference to Reading Materials	0 (none) 1 (minimal) 2 (adequate)	
Thoroughness of Posts	0 (superficial post) 1 (minimal) 2 (moderate) 3 (maximum)	
Number of Posts [{initial + response	0 (only 1 post)	

posts} (3 required)]	1 (2 posts) 2 (3 posts)	