



**EVAN6230-30, 65, 37 Supervised Ministry 2**  
**New Orleans Baptist Theological Seminary**  
**Pastoral Ministries Division**  
**Spring Semester 2020, Term 203**  
**CIV from Miami to Tallahassee & Orlando**  
**Monday 8x Hybrid, 1:00 – 2:50 pm**  
**Class Dates: 1/27, 2/10, 3/9, 4/6, 5/4**

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**Mission Statement**

*New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.*

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**Core Value Focus**

The seminary has five core values.

- 1. Doctrinal Integrity:** Knowing that the Bible is the Word of God, we believe it, teach it, proclaim it, and submit to it. This course addresses Doctrinal Integrity specifically by preparing students to grow in understanding and interpreting of the Bible.
- 2. Spiritual Vitality:** We are a worshipping community emphasizing both personal spirituality and gathering together as a Seminary family for the praise and adoration of God and instruction in His Word. Spiritual Vitality is addressed by reminding students that a dynamic relationship with God is vital for effective ministry.
- 3. Mission Focus:** We are not here merely to get an education or to give one. We are here to change the world by fulfilling the Great Commission and the Great Commandments through the local church and its ministries. This course addresses Mission Focus by helping students understand the biblical foundations for fulfilling the Great Commission and the Great Commandments.
- 4. Characteristic Excellence:** What we do, we do to the utmost of our abilities and resources as a testimony to the glory of our Lord and Savior Jesus Christ. Characteristic Excellence is addressed by preparing students to excel in their ability to interpret Scripture, which is foundational to effective ministry.
- 5. Servant Leadership:** We follow the model of Jesus and exert leadership and influence through the nurture and encouragement of those around us. Servant Leadership is modeled by classroom deportment.

The core value focus for this academic year is **Spiritual Vitality**.

### **Curriculum Competencies**

NOBTS faculty members realize that all ministers need to develop specific competencies if they are going to have an effective ministry. To increase the likelihood of NOBTS graduates having an effective ministry, the faculty developed a competency-based curriculum after identifying seven essential competencies necessary for effective ministry. All graduates are expected to have at least a minimum level of competency in all of the following areas:

1. **Biblical Exposition:** to interpret and communicate the Bible accurately.
2. **Christian Theological Heritage:** To understand and interpret Christian theological heritage and Baptist polity for the church.
3. **Disciple Making:** To stimulate church health through mobilizing the church for missions, evangelism, discipleship, and church growth.
4. **Interpersonal Skills:** To perform pastoral care effectively, with skills in communication and conflict management.
5. **Servant Leadership:** To serve churches effectively through team ministry.
6. **Spiritual and Character Formation:** To provide moral leadership by modeling and mentoring Christian character and devotion.
7. **Worship Leadership:** To facilitate worship effectively.

The Curriculum Competencies to be addressed include Disciple Making and Servant Leadership.

### **COURSE DESCRIPTION**

This course is designed to guide each student in a ministerial internship compatible with the future ministry goals of the student. Each student will spend the semester in a supervised ministry context interacting with a ministry supervisor and with the professor.

### **STUDENTS LEARNING OUTCOMES**

In order to serve churches effectively through team ministry, the students, by the end of the course, should:

1. Be able to apply their knowledge and comprehension of applied ministry to serving churches effectively through team ministry and for stimulating evangelistic church growth and health through mobilizing the church for missions, evangelism, discipleship, and applied ministry.
2. Value applied ministry.
3. Be able to practice applied ministry skills.

### **COURSE METHODOLOGY**

1. Students will spend time each week in a ministry setting.
2. Students will meet weekly with ministry supervisors.
3. Students will read assigned materials and write book summaries and book reviews.
4. Students will be involved in evaluation both from a supervisor and a self-evaluation.

## REQUIRED TEXTBOOKS (3 total):

Pyle, William T. and Mary Alice Seals, eds. *Experiencing Ministry Supervision, A Field-Based Approach*. Nashville: Broadman and Holman, 1995.

Hillman Jr., George M. *Preparing for Ministry: A Practical Guide to Theological Field Education*. Grand Rapids: Kregel Publications, 2008.

McIntosh, Gary and Samuel D. Rima, Sr. *Overcoming the Dark Side of Leadership: How to Become an Effective Leader by Confronting Potential Failures*. Grand Rapids: Baker Books, 1997. Rev. ed. 2007.

## COURSE REQUIREMENTS

1. Students will secure a place of ministry (either paid or volunteer). They will perform at least 4 hours of ministry a week at their places of ministry for at least 12 weeks beginning by **February 9<sup>th</sup>**. Students will submit a **Project Approval Form** by **February 5<sup>th</sup>** after they have secured a ministry site and a qualified field supervisor. **Students should view the Mentor Training Video with their supervisors by February 15<sup>th</sup> and have their supervisors fill out a Mentor Verification Form due on that date indicating the material has been viewed.**

The video and PowerPoint Presentation is on the NOBTS website at:

<http://www.nobts.edu/supervised-ministry/supervised-ministry-2/training-videos.html>

2. All students should meet weekly with their supervisors. Weekly meetings should include honest evaluation of the student's strengths, passions, and areas which need improvement or development as well as addressing personal, relational, and professional issues. **The student will submit weekly reports of the mentorship. The reports should be two paragraphs devoted to the mentorship experiences of the week.** **\*\*This is a different assignment from #4 below!**

3. **Case studies:** All students will submit two case studies. The case studies should relate to an event in which the student has had some responsibility for the outcome. It must be as brief as possible, one page, single-spaced, and include the following: the event's background, a description of what happened, an analysis of the event, and a self-evaluation of the student's performance. Do not divulge confidential information in the case study. **The case studies should be submitted by March 14<sup>th</sup> and April 12<sup>th</sup>.**

4. Each student is required to fill in the **Weekly Report Form** concerning activity in ministry during the previous week, beginning **February 9<sup>th</sup>**. The **first report** (Weeks 1-6) is to be submitted by **March 28<sup>th</sup>**. The **second report** (Weeks 7-12) is to be submitted by **May 8<sup>th</sup>**

5. A **Supervisor's Evaluation Form** should be filled out by the supervisor in the presence of the student at the end of the twelve weeks of ministry and **submitted by May 3<sup>rd</sup>**.

6. Each student will be required to submit a **personal evaluation paper** at the end of the course. This evaluation should include a short summary of how the student's involvement in ministry has

helped in personal growth as a Christian minister during this semester and should include reflections on how the student’s ministry experience related to his/her call to ministry. The student should list any problems/successes that related to his/her professional development. This evaluation should be 2-3 pages **single spaced** in length and **submitted by May 4<sup>th</sup>**

7. All students must submit an **outline/summary** of pp. 1-65, 85-96 of the **Pyle and Seals book** by **February 9<sup>th</sup>**. The summary should be approximately 2 to 3 double spaced pages in length.

8. All students must submit an **outline/summary** of pp. 99-137 of the **Pyle and Seals book** by **March 7<sup>th</sup>**. The summary should be approximately 2 to 3 pages double spaced in length.

9. All students must submit a **book review** of the **Hillman book** due on **March 21<sup>st</sup>**. The review should be 4-5 pages double spaced in length. **Students are not required to read or review Part 5: Chapters 17 and 18.**

10. All students must submit a **book review** of the **McIntosh and Rima book** due **April 4<sup>th</sup>**. The review should be 4-5 pages double spaced in length.

**COURSE SCHEDULE**

Date/ Unit	Assignments
Unit 1 Class Meets Jan 27 <sup>th</sup>	Introductions Course Assignment/Overview
Feb 3 <sup>rd</sup> - 9 <sup>th</sup>	Project Approval Form <b>Due by Feb 5<sup>th</sup></b> First Outline/Summary of Pyle & Seals <b>Due by Feb 9<sup>th</sup></b>
Unit 2 Class Meets Feb 10 <sup>th</sup>	Mentor Training Video (Both Sessions) <b>Due by Feb 15<sup>th</sup></b> Mentor Verification Form <b>Due by Feb. 15<sup>th</sup></b>
Feb 17 <sup>th</sup> - March 8 <sup>th</sup>	Second Outline/Summary of Pyle & Seals <b>Due by March 7<sup>th</sup></b>
Unit 3 Class Meets March 9 <sup>th</sup>	First Case Study <b>Due by March 14<sup>th</sup></b>

Date/ Unit	Assignments
March 16-April 5 <sup>th</sup>	Hillman Book Review <b>Due by March 21<sup>st</sup></b> Weekly Report Form (1-6) <b>Due by March 28<sup>th</sup></b> McIntosh & Rima Book Review <b>Due by April 4<sup>th</sup></b>
Unit 4 Class Meets April 6 <sup>th</sup>	Second Case Study <b>Due by April 12<sup>th</sup></b>
April 13-May 3 <sup>rd</sup>	Supervisor's Evaluation Form <b>Due by May 3<sup>rd</sup></b>
Unit 5 Class Meets May 4 <sup>th</sup>	Personal Evaluation <b>Due by May 4<sup>th</sup></b> Weekly Report Form (7-12) <b>Due by May 8<sup>th</sup></b>

### SUPERVISED MINISTRY 2 ASSIGNMENTS

All students must receive approval for their place of assignment. This approval is secured by filling out the **Approval Form** that is provided in the syllabus and by turning it in on or before **February 6**. Basic requirements for an assignment are:

- a. Done with a supervisor chosen by the student.
- b. Practical involvement in professional Christian ministry.
- c. A minimum of four hours of work per week (12 weeks total).
- d. Contributes toward one's chosen Christian vocation; i.e., it cannot be work that would ordinarily be carried out by a layperson in the church.

**Assignments may be chosen in the following areas:**

- a. One may be supervised in his/her current church staff position (Pastor, Associate Pastor, Minister of Music, Minister of Youth, Minister of Education, etc.).
- b. One may choose to work with the North American Mission Board or other Christian agency on a weekly basis.

- c. One may choose to work with a local pastor as a pastoral intern or with a minister of education, music, or youth, or with a college minister as an intern.
- d. One may serve as an assistant to a hospital chaplain, prison chaplain, or institutional chaplain.
- e. One may serve with the Baptist Association in the area. This may be done in conjunction with a local church.
- f. Some other experiences may qualify for assignments. These should be discussed with the professor.

### **Qualifications of a Mentor:**

A Masters degree from an accredited theological seminary (Required).

- Being on the ministerial staff of a church, denomination, or parachurch ministry.
- Having been ordained or licensed by a Baptist church.
- At least three years of leadership experience in ministry.

(At least one of these three qualifications should be met.)

**NOTE:** This is a pass/fail course. To pass this course, students must satisfactorily complete **all** assignments. Assignments should be turned in when due.

### **TECHNICAL ASSISTANCE**

For assistance regarding technology, consult ITC (504-816-8180) or the following websites:

1. [Selfserve@nobts.edu](mailto:Selfserve@nobts.edu) - Email for technical questions/support requests with the [Selfserve.nobts.edu](http://Selfserve.nobts.edu) site (Access to online registration, financial account, online transcript, etc.)
2. [BlackboardHelpDesk@nobts.edu](mailto:BlackboardHelpDesk@nobts.edu) - Email for technical questions/support requests with the NOBTS Blackboard Learning Management System [NOBTS.Blackboard.com](http://NOBTS.Blackboard.com).
3. [ITCSupport@nobts.edu](mailto:ITCSupport@nobts.edu) - Email for general technical questions/support requests.
4. [www.NOBTS.edu/itc/](http://www.NOBTS.edu/itc/) - General NOBTS technical help information is provided on this website.

### **HELP FOR WRITING PAPERS AT “THE WRITE STUFF”**

NOBTS maintains a Writing Center designed to improve English writing at the graduate level. Students can receive writing guides, tips, and valuable information to help in becoming a better writer.

### **Writing Style Guide**

Writing assignments should follow the NOBTS/Leavell College Manual of Form and Style (revised August 2019). To access this manual on the seminary website, please use the following link: <https://www.nobts.edu/resources/pdf/writing/StyleGuide.pdf>.

## **PLAGIARISM ON WRITTEN ASSIGNMENTS**

NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

## **ACADEMIC POLICIES**

Academic policies related to absences, grading scale, final examination schedules, and other topics can be found in the current online catalog: [\*New Orleans Baptist Theological Seminary Graduate Catalog\*](#).

## **ACADEMIC HONESTY POLICY**

All graduate and undergraduate NOBTS students, whether on-campus, internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing papers, completing Discussion Boards, or any other course requirement.

## **POLICY FOR GRADUATING SENIORS**

Graduating Seniors are responsible for alerting the professor of your intention to graduate. All of your assignments must be completed by noon (12:00 PM) on the Wednesday prior to commencement exercises.

**PROJECT APPROVAL FORM  
NOBTS – SUPERVISED MINISTRY 2 EVAN6230**

\_\_\_\_\_  
**Name of Field Supervisor**

\_\_\_\_\_  
**Name of Student**

\_\_\_\_\_  
**Name of Ministry**

\_\_\_\_\_  
**Student's Ministry Position**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**City, State, Zip**

\_\_\_\_\_  
**City, State, Zip**

\_\_\_\_\_  
**Phone (Include Area Code)**

\_\_\_\_\_  
**Phone (Include Area Code)**

\_\_\_\_\_  
**Field Supervisor's E-mail**

\_\_\_\_\_  
**Student's E-mail**

I have established a learning agreement with the above-named student in the Supervised Ministry 2 program of New Orleans Baptist Theological Seminary for a minimum of 12 weeks of supervised experience.

I. It is my understanding that my responsibilities include:

1. Supervise the involvement of the student in the various aspects of this ministry.
2. Meet with the student each week to discuss his/her experience in this ministry.
3. Help the student discover his/her strengths as well as lesser strengths.
4. Make a final evaluation report to the Supervised Ministry Office.
5. View the training resources provided for supervisors by the Supervised Ministry Office of NOBTS.

II. The student's responsibilities will include:

- 1.
- 2.
- 3.
4. Others...(use back if necessary)

\_\_\_\_\_  
**Field Supervisor**

\_\_\_\_\_  
**Date**

Please retain a copy of this form for your personal file.



**Supervised Ministry 2: EVAN6230**  
**Supervisor's Evaluation of Student Performance:**

Name/Signature of Student: \_\_\_\_\_

Course: Spring 2020 Florida Extension Center Course

	Poor: 0	Average: 1	Good: 2	Outstanding: 3
Contribution	Student did not contribute to the ministry throughout the setting	Student needs growth in contribution to the ministry setting	Student contributed to the ministry throughout the majority of the setting	Student made an excellent contribution to the ministry overall
Leadership	Student showed no sign of interest in ministry area	Student needs to aim for higher leadership goals	Student grew in leadership potential	Student excelled at leadership in the ministry area
Goal Setting	Student did not set goals or aim for improvement in ministry	Student did not initially set goals but aimed to improve in ministry ability	Student initially set goals and worked to grow in them	Student initially set goals and worked consistently to grow in them
Attitude	Student showed poor attitude throughout the majority of the setting	Student began to show a better attitude as the ministry continued	Student's overall attitude only slightly wavered and was mostly positive	Student maintained a positive and Christ-like attitude through involvement

Circle the student's performance in each category and then average. Average Total: \_\_\_\_\_

Comments/Concerns: \_\_\_\_\_

\_\_\_\_\_

Number of hours completed at ministry site **[48 hours minimum]** \_\_\_\_\_

Name/Signature of Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** This evaluation will be used if needed in counseling the student regarding his/her ministry and will not affect his/her grade. Use back of sheet for additional comments if necessary. Please go over your evaluation with the student and let the student return this form to our office.

**Supervised Ministry 2 -EVAN6230  
Weekly Report Form (1-6)**

Supervisor Name \_\_\_\_\_

Student Name \_\_\_\_\_

W E E K	Type of Ministry	Hours Involved	Description of Ministry Activity	Comments
1				
2				
3				
4				
5				
6				

**Supervised Ministry 2- EVAN6230**  
**Weekly Report Form (7-12)**

Supervisor Name \_\_\_\_\_

Student Name \_\_\_\_\_

<b>W E E K</b>	<b>Type of Ministry</b>	<b>Hours Involved</b>	<b>Description of Ministry Activity</b>	<b>Comments</b>
7				
8				
9				
10				
11				
12				

**MENTOR TRAINING VERIFICATION  
NEW ORLEANS BAPTIST THEOLOGICAL SEMINARY  
FOR SUPERVISORS OF STUDENTS  
IN SUPERVISED MINISTRY 2  
EVAN6230**

I viewed the Mentor Training Material provided by the Supervised Ministry Office of New Orleans Baptist Theological Seminary.

_____ Location	_____ Date	_____ Signature of Field Supervisor
_____ Title	_____ Name of Church or Ministry	
_____ Address	_____ City, State, and Zip	
_____ E-mail	_____ Phone	
_____ Student	_____ Student's Ministry Position	

## SELECTED BIBLIOGRAPHY

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