<u>Using Snagit to record a video</u>

1. Open Snagit. Select Video. MAKE SURE WEBCAM AND AUDIO ARE SET TO ON

When you are ready, click **Capture**

< Image: New C Image: Fixed; C Image: TechS ← → C ¹ Image: One December 2000 Image: OneDecember 2000 </th <th>n Z Ad X Captu</th> <th>com/ultra/admir</th> <th>🕙 Cla 🚀</th> <th>🔇 Cla 💋</th> <th> Cla </th> <th># 1 Bluele</th> <th>NOE > ▽ ☆</th> <th>+ ~</th> <th>∓ ⊪,</th> <th></th>	n Z Ad X Captu	com/ultra/admir	🕙 Cla 🚀	🔇 Cla 💋	 Cla 	# 1 Bluele	NOE > ▽ ☆	+ ~	∓ ⊪,	
Administrator Too	ols				- 7	11-20	v re	vhen ady t	you'a o reco	re ^{r Par} ord
Administrator Panel Courses	5	File Edit View	Help		Ĵ	USIF	ig snagit to	tum æ ow		× Re
Courses	All-in-C	Selection: Share:	Region None	1	• 0 •	Preview in Editor Capture Cursor Record Micropho	one	● ● On >	Captur	e
Create Course V Enroll Users	Backup Action	Webcam:	On >			Record System A	udio		Add Hot	key .
Search: Course ID V Contain	e3-OTEN6.	isets ++						T	C Open	Editor
	Delete		~							
STATUS COURSE ID 🛆	COURSE NAME	DATE CREATED	COURS . VIEW .							
TM-OTEN6321DWJ	OT Eschatology (En Exegesis) (N2U Flex)	11/14/19 4:30 PM	Ultra							
33-OTEN6321-01	Old Testament Eschatology (En Exegesis)	1/9/20 4:43 PM	Ultra							
E3- 0TEN6321-6000	OT Esch. (En Exegesis) (N2U Flex)	12/16/19 9:24 AM	Ultra							
Associate 🖉 Availability: 📎	Delete		5							
			-							
				an 1 of 5	D2 r	a aliah (United State	-)			
				age i or 5	LLS E	nglish (United State	5)			
🔳 🖉 O 🤤 🍯 💵	🗐 🗾 🔄	e								



2. Select either Fullscreen or select the part of the screen you wish to record

3. At the bottom, notice the **Webcam button**. This switches between the video from your webcam and the video on the desktop. You can switch back-and-forth between the views whenever you'd like. When you are ready, click the **Record** button.



4. Record your lecture. While recording, in the bottom left you will find the **Webcam button** and a **Pause button**. When you are finished recording, **click the pause button**.



5. After clicking **Pause**, you can either re-dtart the recording **OR CLICK STOP IF YOU ARE FINISHED**.





6. After clicking **Stop**, you are sent to the **Editor**. In the top-left corner click **Share** > **YouTube** > **Send to YouTube** (you may have to enter your YouTube information. If you have an @nobts.edu account, simply login in with your email address and password)



5. Fill out the **Title, Description, and Test Video**. It forces you to pout int a description and tag. Simply copy the title into all three areas

Select **HTML embed code** under Copy to Clipboard Select **Unlisted** under Privacy Then click **Upload**

File Edit Image Effects Share View Help	Snagit Editor	Sign In 🔻 🚺 —	ð ×
≡ Library ● Capture	Image: Arrow Text Callout Shape Fill Stamp Line More Image: Arrow Arrow	Copy All	👌 Share
	Vorube Output Vorube Output Vorube Output Vorube Output Vorube Output Vorube Ou		
Recent Viag			
png 00		ing p	ng

6. Snagit will notify you with a pop-up when it is done uploading. Now you can add the YouTube video to Blackboard like usual (see other tutorial).

If you have any questions, feel free to call or email.

Michael Steinmetz Center for Technology in Learning <u>ctl@nobts.edu</u> Ext. 8166