

# Quality Sunday School Standard: A Guide for Planning and Evaluating Sunday School Work

Both planning and evaluation are vital to effective Bible Teaching-Reaching Ministry. To assist you in planning, mark the boxes by items you want to do. Add to or delete actions as appropriate for your church based on the church's mission.

On a regular basis (such as monthly or quarterly), use this checkup in meeting with leaders to check your progress toward desired results. Use a scale of 0-10, with 10 being excellent, to evaluate how well you feel you are doing in each area. Place your evaluation on the line to the right.

**Goal:**

**Evaluation**

**1. Reach People**

- Set and work toward enrollment and attendance goals. ....
- Enroll people in Sunday School .....
- Enlist outreach-evangelism director; enlist/designate outreach-evangelism leaders for departments and adult classes. ....
- Plan and conduct periodic prospect discovery activities. ....
- Develop, maintain, and use a prospect file appropriate for our organization. ....
- Establish regularly scheduled outreach visitation and a plan for making weekly contact assignments. ....
- ..... .....
- ..... .....

**2. Teach People the Bible**

- Conduct a Sunday School Launch Event to provide training for all Sunday School leaders. ....
- Provide weekly Bible study using LifeWay curriculum materials appropriate for the age groups. ....
- As possible, provide needed space, equipment, and furnishings appropriate for the age groups. ....
- Provide at least one special Bible study opportunity at a time other than Sunday morning. ....
- Lift up the Bible as our textbook and encourage leaders and members to read it daily and study it regularly. ....
- Use an appropriate variety of teaching methods. ....
- ..... .....
- ..... .....

**3. Care for People**

- Develop, maintain, and use up-to-date information system on members and prospects, including ministry needs. ....
- Encourage classes and departments to organize for effective ministry to members, prospects, and family members. ....
- Model and encourage praying regularly for members, prospects, and family members. ....
- Plan and conduct training for ministry leaders in classes and departments. ....

- .....
- .....

**4. Witness to People**

- Provide evangelism training for leaders and members. ....
- Enroll unsaved persons in Sunday School and maintain an up-to-date list of unsaved members and prospects. ....
- Encourage leaders to teach evangelistically as appropriate for the age groups. ....
- Model and encourage sharing Christ with unsaved members and prospects. ....
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- .....

**5. Fellowship with People**

- Affirm Sunday School workers throughout the year, including a worker appreciation event. ....
- Provide opportunities through classes/departments for members and prospects to be together beyond Sunday. ....
- Provide a climate conducive to the development of a caring fellowship that places an emphasis on persons. ....
- Encourage adult classes and departments to include in-service members in fellowship activities. ....
- Train classes/departments to assimilate members and prospects through caring relationships. ....
- .....
- .....

**6. Lead People to Worship**

- Model consistent worship attendance and encourage leaders and members to participate in worship services. ....
- Encourage leaders and members to plan and conduct personal worship, including daily Bible reading and prayer. ....
- Provide group study or encourage personal study of a resource addressing the need for worship. ....
- .....
- .....

**7. Administer**

- Develop an organization that effectively accomplishes the ministry of the Sunday School. ....
- Enlist workers as needed and seek to maintain suggested worker-pupil ratios. ....
- Provide basic and ongoing training for all Sunday School leaders; encourage participation in associational/state training. ....
- Establish weekly or regularly scheduled worker planning meetings appropriate for our church. ....
- Use records to monitor enrollment and attendance. ....
- .....
- .....

