**Replace Text with Your Project Title,**

**Using Headline-Style Capitalization**

A Final Prospectus Submitted to

the Faculty of the New Orleans Baptist Theological Seminary

in Candidacy for the Degree of

Doctor of Education

by

**Your Name**

New Orleans, Louisiana

Month 20##

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Appendix B. Titles Vary by Project ##

Appendix C. Insert Title Here ##

Appendix D. Titles Vary by Project ##

Bibliography ##

**Abstract**

**Replace this Text with Your Dissertation Title,**

**Using Headline-Style Capitalization**

Your Name, EdD Candidate

New Orleans Baptist Theological Seminary, 20##

Faculty Chair: Dr. Insert Name, Insert Title, Insert Division

Continue text here if it runs over to a second line, or delete this line

Abstract text begins here. Note that EdD and all other academic designations appear without periods or spaces in current Turabian form. Provide a succinct, descriptive summary of your proposal indicating your purpose, project model, and intended results. Employ future tense for the prospectus and past tense for the dissertation. Go to the Home tab and turn on the paragraph symbol (¶) to identify nonprinting characters such as paragraph returns, spaces, page breaks, and section breaks. Also note that only one space is required between sentences, not two.

The abstract is the last page in the front matter, the portion of the document preceding the chapters. A page number appears at the bottom of the abstract page and should format automatically. Ensure that the abstract text is at least one hundred words long but not more than one page of text. You can highlight the abstract text and check the word count on the bottom-left side of your screen.

**Chapter One**

**Problem of Practice and Educational Context**

Begin text here if you do not need subheadings in this chapter. Simply delete this text and replace with your text. Note that a section break (next page) appears at the end of this and all other chapters and appendixes. Turn on the paragraph symbol (¶) under the Home tab to view nonprinting characters like section breaks, periods, and spaces. Use care not to delete the sections breaks at the ends of these chapters and appendixes. Correctly formatted page numbers and footnotes depend on these section breaks.

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Students are familiar with *widow* and *orphan* errors in their documents. A *widow* error refers to a last line of a paragraph by itself at the top of a new page; an *orphan* error refers to a first line of a paragraph (or a subheading) by itself at the bottom of a page. Students may not be familiar with the use of page breaks to fix these common formatting issues. To fix a *widow* issue, simply place a page break at the end of the second-to-the-last line of text to force the line that follow to the top of the next page. The *widow* is no longer alone at the top of the next page; two lines of text should now appear. To fix an *orphan* issue, place a page break at the end of the preceding paragraph. Be careful to choose a page break in these instances, not a section break. Also be careful to place the page break at the end of the preceding paragraph and not on the line below it. This end-of-paragraph, page-break placement ensures that no space appears below the last line of text and any footnotes that may follow.[[3]](#footnote-3) These instructions employ first-person point of view; maintain third-person point of view in your document’s text.[[4]](#footnote-4)

**First Subheading**

Begin text here if you intend to use subheads in this chapter. Remember that you only use subheadings if you intend to subdivide the text at least two times. For more information on subheadings, also known as levels, go to Turabian 8, A.2.2.4.

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**Chapter Two**

**Foundations**

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**Chapter Three**

**Review of Literature, Models, and Instruments**

Begin text here if you do not need subheadings in this chapter. Simply delete this text and replace with your text. Note that a section break (next page) appears at the end of this and all other chapters and appendixes. Turn on the paragraph symbol (¶) under the Home tab to view nonprinting characters like section breaks, periods, and spaces. Use care not to delete the sections breaks at the ends of these chapters and appendixes. Correctly formatted page numbers and footnotes depend on these section breaks.

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**Chapter Four**

**Design and Implementation**

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**Chapter Five**

**Value of the Study**

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**Appendix A**

**Insert Title Here, If You’re Using an Appendix Cover Sheet**

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**Bibliography**

Last, First. *Book Title*. Place of Publication: Publisher’s Name, Date of Publication.

Last1, First1, and First2 Last2. *Book Title*. Place of Publication: Publisher’s Name, Date of Publication.

Last, First. *Book Title*. 2nd ed. Place of Publication: Publisher’s Name, Date of Publication.

Last, First. “Developing a New Member Assimilation Strategy for First Baptist Church, Arkadelphia, Arkansas.” DMin proj. rpt., New Orleans Baptist Theological Seminary, 2011.

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**Vita**

**Christopher M. Thomas**

**Educational**

BA, Samford University, 1972

MDiv, New Orleans Baptist Theological Seminary, 1975

ThM, New Orleans Baptist Theological Seminary, 1977

**Ministerial**

License: May 15, 1969, First Baptist Church, Jacksonville, Florida

Ordination: February 3, 1973, First Baptist Church, Jacksonville, Florida

Minister to Youth, Littlewoods Baptist Church, Littlewoods, Mississippi, 1972-1973

Associate Pastor, First Baptist Church, Denham Springs, Louisiana, 1973-1976

Pastor, First Baptist Church, Cedarville, Mississippi, 1976-present

**Professional**

Fellow to Dr. D. Waylon Bailey, Professor of Old Testament and Hebrew, New Orleans Baptist Theological Seminary, New Orleans, Louisiana, 1976-1979

Contract Instructor in the Department of Old Testament, New Orleans Baptist Theological Seminary, New Orleans, Louisiana, 1979-present

**Organizational**

Member, Society of Biblical Literature, 1976-present

Member, American Academy of Religion, 1976-present

1. . Sample footnote. [↑](#footnote-ref-1)
2. . Sample footnote. [↑](#footnote-ref-2)
3. . Sample footnote. [↑](#footnote-ref-3)
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